Metropolitan New Jersey Media Guide 2013

Media Listings for Metropolitan New Jersey

Passaic County Cultural & Heritage Council
at Passaic County Community College

edited by:
Susan Balik, Laura Boss, Amy Hofer,
Alin Papazian, and Miesha Purvis

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All entries are based on material available at the time of publication. Information for the next edition of the *Metropolitan New Jersey Media Guide* is welcome. Please send material to Susan Balik, Associate Director, Passaic County Cultural & Heritage Council, Passaic County Community College, One College Boulevard, Paterson, New Jersey 07505-1179; or sbalik@pccc.edu.

Acknowledgement is made to the following individuals: Maria Mazziotti Gillan, Executive Director of the Passaic County Cultural and Heritage Council and Smita Desai, Secretary, Cultural Affairs Department.

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Passaic County Cultural & Heritage Council at Passaic County Community College
One College Boulevard
Paterson, New Jersey 07505-1179
www.pccc.edu/pcchc

This publication is available in Large Print. Please contact our office at (973)684-6555.
Metropolitan New Jersey Media Guide

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This media guide is written to help you – the person who handles press releases and publicity – as well as your staff. Though, far too often you have no staff, but are a “one person wonder,” handling every aspect of publicity yourself from typing to going to the post office to locating newspaper, television, and radio sources that will publicize your event.

Included in this resource book are helpful hints regarding press releases and fliers to make certain that the work you diligently prepare is read and heard in all places you hope to reach. This guide also contains email addresses and fax numbers, since many newspapers and radio and television stations prefer that you send your release this way. Check the listings to obtain deadlines and submission formats.

One last hint: since newspapers and radio and television stations often change their guidelines, we recommend that you call, email or check the website we have listed and determine that these guidelines are still in effect (particularly if you have not used these contacts before).

We look forward to reading your release in the newspaper, hearing your PSA on our car radios, and seeing your event publicized on television and/or the web.
**Introduction:**

**Helpful Hints**

**PRESS RELEASES – PRINT**

One person should be responsible for collecting all pertinent information concerning events or news items, and writing the rough drafts. The finished release should reach the newspaper about three to four weeks ahead of schedule. Use *The New York Times Manual of Style and Usage* as a reference.

After he or she writes the release, the individual in charge of the event should approve the final copy. It is also a good idea to have this copy proofread by the person who submitted the original material. Today, an email or a fax is usually an acceptable, and often a preferable, way to send a press release; however, we suggest that you contact the media source to confirm.

If you include a photograph, call to check acceptable photograph sizes. Also, check if your source accepts only black and white photos and, if applicable, will accept photos via email. Remember to caption your photograph. Write “PHOTO: DO NOT BEND” on the envelope, but take mailing precautions as well—either cardboard inserts or a special envelope.

Keep mailing lists free of errors and update changes of addresses, news editors, reporters, and departments. The press release should be followed up by a phone call one to two weeks before the event.

It is important to maintain amiable and frequent contacts with the press. Anytime there is an important event, call a press conference. However, be certain the announcement is worthy of calling a press conference, and give members of the press plenty of lead time. Serve light refreshments. Ask the press to bring along a photographer, but be sure to arrange for someone from your organization to take photographs, or hire a photographer, as well.

**Be alert to all deadlines, and keep copies of all your submissions.**
RADIO AND TELEVISION

Send only important press releases to local radio and cable television stations. If these stations are bombarded by too many press releases and news stories, they may ignore your important events. If possible, follow up on all radio and television contacts. For major events, try News 12 New Jersey, or local cable and radio stations. If a story has real human interest, attempts can be made to contact Channels 2, 4, 5, 7, 9 and 11, but an interesting aspect must be well thought out. Sometimes, it is better to give an exclusive human interest story to one reporter only, and let him or her know that the story is exclusively that reporter's.
SAMPLE PRESS RELEASE

Remember to include the contact and telephone number, and write “FOR IMMEDIATE RELEASE.”

PASSAIC COUNTY COMMUNITY COLLEGE

news release

For Immediate Release

Contact:  Maria Mazzotti Gillan  (973) 684-6555
Date:  September 11, 2013

CELEBRATING THE PUBLICATION
OF PATERN LITERARY REVIEW ISSUE 41

The Distinguished Poets Series of the Poetry Center at Passaic County Community College is celebrating the publication of the Paterson Literary Review (PLR) Issue 41, on Saturday, October 12, 2013, at 1 p.m. This free event will feature readings by the contributors of this issue, and will take place at the historic Hamilton Club Building, 32 Church Street at the corner of Ellison Street in downtown Paterson.

PLR has been edited since 1978 by Maria Mazzotti Gillan, Founder and Executive Director of the Poetry Center, and includes work by well-known writers, such as Marge Piercy, Steve Kowit, Jim Daniels, Gary Finke, Nin Andrews, Joe Weil, Laura Boss, Kwame Dawes, Michael Cirelli, M.L. Liebler, Stanley Barkan, Maria Fama, as well as by many NJ/NY-based writers whose work is so good it should be better known. PLR was chosen by the Library Journal as one of the ten best literary magazines in the country and by The Montserrat Review as best journal for 2003. PLR received National Public Radio’s “The Poet and The Poem Special Recognition Award for Excellence In Print” in 1998. Also, poems from the magazine have appeared in Best American Poetry and the Pushcart Prize Anthologies, and have been included in Ted Kooser’s American Life in Poetry.

The Hamilton Club building is wheelchair accessible. Other services, including large print materials and FM assistive listening devices, are available on request. Parking will be available at the Passaic County Community College parking lot on College Blvd., between Memorial Drive and Church Street. For further information, contact the Poetry Center at (973) 684-6555 or visit www.pccc.edu/poetry.

The Poetry Center at Passaic County Community College has been awarded several Citations of Excellence, named a Distinguished Arts Project and is funded, in part by a grant from the New Jersey State Council on the Arts/Department of State, and made possible in part by a grant from the National Endowment of the Arts.
THE POETRY CENTER
AT
PASSAIC COUNTY COMMUNITY COLLEGE
Allen Ginsberg Poetry Awards 2014
Honoring
Allen Ginsberg’s Contribution to American Literature
Sponsored by
The Poetry Center at Passaic County Community College

First Prize: $1,000
Second Prize: $200
Third Prize: $100

Winners will be asked to participate in a reading to take place in the Paterson Historic District.

Please note: The entry fee of $18.00 for the Allen Ginsberg Poetry Awards covers the cost of a subscription to the Paterson Literary Review. The winning poems, Honorable Mention poems, and Editor’s Choice poems will be published in the Paterson Literary Review.

CONTEST RULES:
1. Up to five poems per person will be accepted for consideration. Four copies of each poem should be submitted for distribution to the judges. No poem should be more than two manuscript pages. Since the poems will be judged anonymously, sheets which contain the poems should not have the poet’s name on them; instead a separate sheet should list the poet’s name, mailing address, phone number, email address and the titles of the poems. Poems cannot be returned. Please do not submit poems that imitate Allen Ginsberg’s work.
2. A check for $18.00 payable to PCCC must accompany submission (in the memo section of the check write “Poetry Contest”). Please note there is a $35 “bounced check” fee for checks that are returned for insufficient funds.
3. Only unpublished poems may be submitted to the contest.
5. Winners will be announced upon receiving the judges’ results in Summer 2014.
6. Contest entrants are asked not to call the college in reference to the contest. Winners will be notified by mail. Winners’ names will also appear in newspaper announcements and on our website, www.pccc.edu/poetry. Please include SASE for list of winners.

Send poems to:
Marina Mazzotti Gillan, Executive Director
The Poetry Center
Passaic County Community College
One Colleage Boulevard
Paterson, NJ 07505-1179

For further information, call The Poetry Center at (973) 694-5555 or visit our website at www.pccc.edu/poetry
Print Media

24 Horas – Portuguese Daily Newspaper

68 Madison Street
Newark, New Jersey 07105
Tel: (973) 817-7400, Fax: (973) 817-8383
Email: news@24horasnewspaper.com
Website: www.24horasnewspaper.com

Contacts: Victor M. Alves, Director/Administrator; Igor M. Alves, Marketing & Special Events


Frequency: published daily, except Sundays

Circulation: 15,000 daily

Deadline: press releases should arrive at least two business days before publication.

Guidelines: Portuguese-language newspaper. Format is flexible, but must include author’s contact and company name. Looks for stories that impact the Portuguese and Brazilian communities in the U.S., particularly the tri-state area. Also, accepts general interest items if they pertain to Newark, Elizabeth, Union, Hillside, Harrison or Kearny.

Aim Jefferson/Aim West Milford/Aim Vernon

505-509 Main Street
Butler, NJ 0740
Phone: (973) 283-2279
Fax: (973) 283-5623
Email: aim@northjersey.com
Website: www.northjersey.com
Contact: Editor, Jai Agnish


Frequency: published weekly on Fridays

Combined Circulation: 28,265

Deadline: 2-3 weeks prior to publication

Guidelines: email preferred. Priority is given to events in above towns. Aim no longer covers Sussex County.

America Oggi – Italian Language Daily

475 Walnut Street
Norwood, New Jersey 07648
United States
Tel: (201) 358-6692
Fax: (201) 358-9212
Email: americoggi@aol.com
Website: www.americaoggi.info

Contacts: Editor, Andrea Mantineo

Coverage: New York, New Jersey, Pennsylvania, Rhode Island, Massachusetts, Connecticut

Frequency: daily, with a Sunday cultural magazine

Circulation: 65,000

Deadline: two weeks

Guidelines: Italian-language daily newspaper. Email preferred. English submissions accepted.
Amerika Woche / Washington Journal / Freie Zeitung

100 S Ocean Avenue, Suite 1U
Freeport, New York 11520
Tel: (516) 771-3181
Fax: (516) 771-3184
Email: info@amerikawoche.com
Website: www.amerikawoche.com

Contact: Jerry Sperling, Office Manager

Coverage: New York City metro, Philadelphia, Baltimore, Washington, DC, Chicago, Milwaukee and West Florida Coast

Frequency: published nationwide, bi-weekly

Circulation: 25,000

Deadline: Friday before bi-weekly printing deadline for all ads/submissions

Guidelines: German-language publication. Word for text; PDF for mixed graphics.

The Amsterdam News

New York Amsterdam News
2340 Frederick Douglass Blvd.
New York, New York 10027
Tel: (212) 932-7400
Fax: (212) 222-3842
Email: amity.paye@amsterdamnews.com
Website: www.amsterdamnews.com

Contact: Kristin Fayne-Mulroy, Managing Editor

Frequency: published weekly

Deadline: 2 weeks prior to publication

Guidelines: focuses on black communities throughout the New York City area, and also on national and international issues.
Arab Voice/Middle East News
85-99 Hazelnut St. # 2
Paterson, NJ 07503-2307
Tel: (973) 523-7815
Fax: (973) 523-0351
Email: wrabah@arabvoice.com
Contact: Walid Rabah, publisher
Frequency: published Saturdays
Circulation: 20,000
Deadline: every Thursday prior to publication

Argus
300 Kakeout Road
Kinnelon, New Jersey 07405-2548
Tel: (973) 283-5611
Fax: (973) 283-5623
Email: argus@northjersey.com
Contact: Tara Kolton, Editor
Coverage: Butler, Kinnelon, Lincoln Park, Pequannock, Pompton Lakes, Pompton Plains and Riverdale
Frequency: published weekly on Thursdays
Circulation: 12,654
Guidelines: will accept submissions via email or fax.

Arts News Passaic County
Maria Mazziotti Gillan, Executive Director
Passaic County Community College
One College Boulevard
Paterson, New Jersey 07505
Tel: (973) 684-6555
Fax: (973) 523-6085
Email: tomhawrylko@optonline.net
Website: www.pccc.edu/pcchc

Contact: Tom Hawrylko, Editor
Coverage: Passaic County
Frequency: monthly; July and August are combined
Circulation: 5,000
Deadline: the first of the month, prior to the month of the event
Guidelines: email preferred. Accepts announcements and features on Passaic County cultural institutions and events. Features brief listings with telephone numbers, dates, locations and accessibility information.

The Beacon
PO Box 1887
Clifton, New Jersey 07015
Tel: (973) 279-8845 x617
Fax: (973) 279-2265
Email: catholicbeacon@patersondiocese.org
Website: www.patersondiocese.org

Contact: Richard Sokerka, Editor/General Manager
Frequency: published weekly on Thursdays
Circulation: 32,000
Deadline: noon Friday of the week of publication
Guidelines: accepts items of interest to members of the Catholic community.
Belleville Times
90 Centre Street
Nutley, New Jersey 07110-3270
Tel: (973) 667-2100
Fax: (973) 667-3904
Email: bellevilletimes@northjersey.com

Contact: Mollie Gray, Editor

Coverage: Belleville

Frequency: published weekly on Thursdays

Circulation: 1,860

Deadline: 3 p.m. on the Friday prior to publication

Guidelines: priority is given to organizations and events serving the Belleville community.

The Bernardsville News
17-19 Morristown Road
P.O. Box 687
Bernardsville, N.J. 07924
Phone: 908-766-3900
Fax: 908-766-6365
Email: czavalick@newjerseyhills.com

Contact: Charles Zavalick, Editor

Frequency: published weekly on Thursdays

Circulation: 7,000

Bloomfield Life
90 Centre Street
Nutley, New Jersey 07110-3270
Tel: (973) 667-2100 or 6306
Fax: (973) 667-3904
Email: bloomfieldlife@northjersey.com

Contact: Mollie Gray, Editor

Coverage: Bloomfield

Frequency: published weekly on Thursdays

Circulation: 1,682

Deadline: 3 p.m. the Friday prior to publication

Guidelines: priority is given to organizations and events serving the Bloomfield community.

Bogota Bulletin

210 Knickerbocker Road
Cresskill, New Jersey 07626-1343
Tel: (201) 894-6721
Fax (201) 568-4360
Email: bogotabulletin@northjersey.com

Contact: Jaime Walters, Editor

Coverage: Bogota

Frequency: published weekly on Fridays

Circulation: 2,801

Guidelines: email accepted. Priority given to events in Bogota.

The Caribbean Voice

1936 Daly Avenue
Bronx, New York 10460
Tel: (718) 542-4454
Email: caribvoice@aol.com
Website: www.caribvoice.org

Coverage: New York, Georgia, Florida and Texas

Frequency: newspaper published monthly; website updated daily
Website Circulation: 10,000+ hits daily
Deadline: third Monday of each month
Guidelines: must relate to the Caribbean or be of direct interest to the Caribbean community.

Cedar Grove Observer/Verona Observer
10 Brookside Ave
Caldwell, New Jersey 07006
Tel: (973) 226-8900
Fax: (973) 226-0553
Email: pbrown@recordernewspapers.com
Website: www.newjerseyhills.com
Contact: Paula Brown, Editor
Coverage: Cedar Grove/Verona
Frequency: weekly on Thursdays

Chatham Courier
230 Main Street
Madison, New Jersey 07940
Tel: (973) 377-2000
Fax: (973) 377-7721
Email: probinson@recordernewspapers.com
Contact: P. C. Robinson
Coverage: entire town of Chatham
Frequency: published weekly on Thursdays
Circulation: 4,500
Deadline: Thursday prior to publication
The Citizen
P.O. Box 600
Chester, New Jersey 07630
Tel: (973) 627-0400
Fax: (908) 879-0799
Email: mcondon@recordernewspaper.com

Contact: Michael Condon, Editor
Coverage: Boonton Township, Montville Township, Mountain Lakes, Denville, Rockaway Bureau, Rockaway Township, and Dover
Frequency: published weekly on Wednesdays
Circulation: 2,893
Deadline: Friday prior to publication

Cliffside Park Citizen
210 Knickerbocker Road
Cresskill, New Jersey 07626-1343
Tel: (201) 894-6721
Fax: (201) 568-4360
Email: cliffsidepark@northjersey.com

Contact: Jaime Walters, Editor
Frequency: published weekly on Fridays
Circulation: 10,168

Clifton Journal
935 Allwood Road, Suite 200
Clifton, New Jersey 07012
Tel: (973) 778-2500
Fax: (973) 778-2525
Email: cliftonjournal@northjersey.com
Contacts: Albina Sportelli, Editor; Fran Sameth, Copy Editor

Coverage: Clifton

Frequency: published on Fridays
Circulation: 29,341

Deadline: 10 days prior to publication date

Guidelines: community-oriented publication focusing on Clifton, but publishing some county-wide material. Please email or mail listings and press releases.

Clifton Merchant
1288 Main Avenue
Clifton, New Jersey 07011
Tel: (973) 253-4400
Email: tomhawrylko@optonline.net
Website: www.cliftonmerchantmagazine.com

Contact: Tom Hawrylko, Editor/Publisher

Coverage: Clifton

Frequency: monthly on the first Friday of the month
Circulation: 16,000

Deadline: one month prior to publication

Guidelines: standard press release format; must be typed.

Community News
12-38 River Road
Fair Lawn, New Jersey 07410-1802
Tel: (201) 703-8793
Fax: (201) 794-3259
Email: communitynews@northjersey.com
Website: www.northjersey.com
Contacts: News & Features: Richard Mardekian, Editor; Advertising: Ellen Zitas, Advertising Manager


Frequency: published weekly on Thursdays

Circulation: 63,393

Deadline: noon on Thursday, one week prior to publication

Guidelines: priority is given to events in above localities.

Daily Record

6 Century Drive
Parsippany, New Jersey 07054
Tel: (973) 428-6200 x6624/x6618/x6602/x6634
Email: jungaro@njpressmedia.com
Website: www.dailyrecord.com

Contacts: Joe Ungaro, Editor and General Manager/Meghan Van Dyk, Managing Editor


Frequency: Daily

Echoes-Sentinel

23 Morristown Rd.
Bernardsville, New Jersey 07924
Tel: (908) 647-1134
**Metropolitan New Jersey Media Guide 2013**

Fax: (908) 766-6365  
Email: dkelly@recordernewspapers.com

**Contact:** Denis J. Kelly, Editor

**Coverage:** Long Hill Township (Morris County); Warren, Watchung, Millington, Stirling, Gillette, Meyersville, and Homestead Park

**Combined Circulation:** 3,754

**Deadline:** Friday before publication

*Free insert/special section: Community Living  
Tel: (908) 647-1229; Fax: (908) 647-5952  
Contact: Christine Sullivan  
Email: csullivan@recordernewspaper.com

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**Edgewater View**

210 Knickerbocker Road  
Cresskill, New Jersey 07626-1343  
Tel: (201) 894-6710  
Fax (201) 568-4360  
Email: edgewater@northjersey.com

**Contact:** Chris Lang, Editor

**Coverage:** Edgewater

**Frequency:** published weekly on Fridays

**Circulation:** 6,290

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**El Diario / La Prensa**

One Metro Tech Ctr., 18th Floor  
Brooklyn, New York 10201  
Tel: 212-807-4600  
Fax: (212) 807-4617  
Email: comunidad@eldiariony.com  
Website: www.eldiariony.com
Contacts: Erica Gonzalez, Executive Editor; Javier Castaño, Managing Editor; Hector Rodriguez, Community Calendar Editor; Heriberto González, Entertainment Editor

Coverage: tri-state area

Frequency: published daily

Daily Circulation: 51,000

Deadline: three days prior to publication for the Community Calendar, which is published 3-4 times per week.

Guidelines: Spanish-language publication. Send submissions, in Spanish, via email.

El Especial / El Especialito

3711 Hudson Avenue Suite 2
Union City, New Jersey 07087
Tel: (201) 348-1959 ext. 301; (786) 202-7665 (Guido)
Fax: (201) 348-3385
Email: tuidovengoehea@hotmail.com; guido@hotmail.com
Website: www.elespecial.com

Contacts: News & Features: Jose Sibaja, Editor; Fernanda Garcia, Arts & Entertainment Editor (also handles public relations, promotions); Guido Vengoechea, Advertising.

Coverage: Passaic and Hudson Counties in New Jersey, New York, and Miami

Frequency: El Especial is published weekly on Wednesdays. El Especialito, a free newspaper, is published on Fridays.

Circulation: El Especial (online); El Especialito 150,000

Deadline: Mondays

El Nuevo

30 Journal Square
Jersey City, New Jersey 07306
Tel: (201) 217-2430
Fax: (201) 217-2455
Email: jiletters@ijournal.com; aslota@jjournal.com
Website: www.thejerseyjournal.com

Contacts: Judy Locorriere, Editor; Agata Slota, Sales Assistant

Coverage: Hispanic population in Essex, Hudson, Passaic and Union counties

Frequency: published weekly on Thursdays

Circulation: 74,000

Guidelines: Spanish-language newspaper

The Epoch Times

229 W 28th Street Floor 6
New York, NY 10001
Tel: (212) 239-2808
Fax: (646) 213-1219
Email: nyc_arts@epochtimes.com; nyc_news@epochtimes.com
Website: www.theepochtimes.com

Contact: John Nani, Events

Coverage: international readership

Frequency: published in New York and New Jersey on Thursdays

Circulation: NY/NJ 30,000, worldwide 1.5 million/11 languages

Guidelines: Chinese-language, general interest newspaper. Press releases should be basic Word or text document without graphics, inserts or photographs.
The Filipino Express Newspaper

2711 Kennedy Boulevard
Jersey City, New Jersey 07306
Tel: (201) 434-1114
Fax: (201) 434-0880
Email: litogajilan@yahoo.com

Contact: Lito Gajilan, Editor
Coverage: New York and New Jersey
Frequency: published weekly
Circulation: 25,000
Deadline: every Wednesday
Guidelines: email preferred; Filipino-American newspaper

Florham Park Eagle

230 Main Street
Madison, New Jersey 07940
Tel: (973) 377-2000
Fax: (973) 377-7721
Email: probinson@recordernewspapers.com

Contact: P.C. Robinson, Editor
Coverage: Florham Park
Frequency: published weekly on Thursdays
Circulation: 1,340

Fort Lee Suburbanite

210 Knickerbocker Road
Cresskill, New Jersey 07626-1343
Tel: (201) 894-6700
Fax: (201) 568-4360
Email: fortlee@northjersey.com
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Contact: Chris Lang, Editor
Coverage: Fort Lee, Cresskill
Frequency: published weekly on Fridays
Circulation: 17,790
Deadline: 2 weeks prior to publication
Guidelines: email or fax accepted. Priority is given to events in Fort Lee.

Glen Ridge Voice
90 Centre Street
Nutley, New Jersey 07110-3270
Tel: (973) 667-2100 or 6306
Fax: (973) 667-3904
Email: glenridgevoice@northjersey.com
Contact: Mollie Gray, Editor
Coverage: Glen Ridge
Frequency: published weekly on Thursdays
Circulation: 917
Deadline: 3 p.m. on Friday prior to publication
Guidelines: priority is given to organizations and events serving the Glen Ridge community.

Glen Rock Gazette
41 Oak Street
Ridgewood, New Jersey 07450-0380
Tel: (201) 612-5432
Fax: (201) 612-5410
Email: glenrock@northjersey.com; virgin@northjersey.com
Contact: Ed Virgin, Editor
Coverage: Glen Rock
Frequency: published weekly on Fridays
Circulation: 4,200
Deadline: 5 p.m. on Mondays
Guidelines: press releases and other submitted news items must pertain to Glen Rock; no county or regional releases, please.

Hackensack Chronicle
210 Knickerbocker Road
Cresskill, New Jersey 07626-1343
Tel: (201) 894-6710
Fax (201) 568-4360
Email: hackensack@northjersey.com
Contact: Chris Lang, Editor
Coverage: Hackensack and South Hackensack
Frequency: published weekly on Fridays
Circulation: 21,481

Hanover Eagle
155 Main Street
P.O. Box 160
Madison, New Jersey 07940
Tel: (973) 377-2000
Fax: (973) 377-7721
Email: jlent@recordernewspapers.com
Contact: Jim Lent, Editor
Frequency: published weekly on Thursdays
Circulation: 1,852
Hawthorne Press

P.O. Box 1
463 Lafayette Avenue
Hawthorne, New Jersey 07507-0001
Tel: (973) 427-3330
Fax: (973) 427-8781
Email: hawthornepress@optonline.net

Contact: Linda Missonellie, Editor

Coverage: Hawthorne, North Haledon, Prospect Park, Haledon

Frequency: published weekly on Thursdays

Circulation: 8,000

Deadline: 9 a.m. on Monday

Guidelines: accepts features, events listings, and items of public interest, especially those about area residents. First preference is given to events in above towns. Press releases should not exceed two pages typed double-spaced. Accepts both black-and-white and color photographs.

Herald News/The Record

One Garret Mountain Plaza
Woodland Park, New Jersey 07424
Tel: (973) 569-7000; newsroom (973) 569-7100
Fax: (201) 457-2520
Email: features@northjersey.com; photo@northjersey.com
Website: www.northjersey.com

Contacts: Stephen McCarthy, Editor, City Desk (Passaic County); Mark Schwarz, Arts & Entertainment Editor; Ray Edel, Community Editor/Community Calendar; Nancy Pascarella, Photo Dept.

Coverage: Passaic and Bergen Counties; covers a few towns in Morris County – Riverdale, Butler, Kinnelon
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**Frequency:** daily

**Daily Circulation:** 147,908  
**Sunday Circulation:** 164,327

**Deadline:** 2 weeks prior to publication. *Previews* is published on Fridays. *Community Section* is published on Mondays.

**Guidelines:** for photographer, submit request to above email.  
Releases must be typed on organization letterhead, and have contact person and phone number. Calendar listings **must** be entered online on *The Big List* ([http://calendar.northjersey.com](http://calendar.northjersey.com)).  
Press releases can be e-mailed or faxed.

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**Home News and Tribune/Asbury Park Press**  
92 East Main Street  
Sommerville, New Jersey 08876  
Tel: (732) 246-5500 or (732) 643-4265  
Fax: (908) 243-6645  
Email: pgrzella@njpressmedia.com  
Website: [www.mycentraljersey.com](http://www.mycentraljersey.com)

**Contact:** Paul Grzella, Features & Entertainment Editor  
**Coverage:** Middlesex, Somerset and Union Counties

**Frequency:** daily  
**Circulation:** 78,000

**Deadline:** 2 weeks prior to publication

**Guidelines:** contact for individual submission guidelines

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**The Hudson Reporter**  
1400 Washington Street  
Hoboken, New Jersey 07030  
Tel: (201) 798-7800  
Fax: (201) 798-0018  
Email: editorial@hudsonreporter.com
Contact: Caren Matzner, Editor

Coverage: Hudson County

Frequency: the following papers are published on Sunday: *The Jersey City Reporter, Hoboken Reporter, North Bergen/North Hudson Reporter, Secaucus Reporter, Secaucus Guidebook, Weehawken Reporter*. *The Current* is published on Thursday.

Combined circulation: 93,000

Deadline: 5 p.m. Tuesday

Guidelines: contact for individual submission guidelines; accepts black & white and color photographs.

Hunterdon Review

14 E. Main Street
Clinton, New Jersey 08809
Tel: (908) 766-3900

Coverage: Tewksbury, High Bridge, Clinton, Clinton Township, Lebanon Township, Readington Township, and Califon

Frequency: published weekly on Wednesdays

Circulation: 1,056

Indian Country Today

590 Madison Ave 18th Floor
New York, NY 10022
Tel: (315) 829-8355 or 888-327-1013
Fax: (646) 775-2728
Email: editor@ictmn.com
Website: www.indiancountry.com

Contact: Christopher Napolitano, Senior Editor

Coverage: cross-tribal national newspaper

Frequency: weekly newspaper; quarterly magazine
Deadline: Monday

Guidelines: focus on Native American issues and community

Irish Echo

11 Hanover Square, Suite 500
New York, New York 10005
Tel: (212) 482-4818; (888) 447-4743
Fax: (212) 482-6569
Email: rohanlon@irishecho.com; events@irishecho.com
Website: www.irishecho.com

Contact: Ray O’Hanlon, Senior Editor

Coverage: Ireland and United States

Frequency: weekly

Circulation: 100,000

Deadline: at least 2 weeks in advance

Guidelines: covers Irish and Irish-American news. Website offers a link to submit events.

The Italian Tribune

7 North Willow Street, Suite 8C
Montclair, New Jersey 07042
Tel: (973) 860-0101
Fax: (973) 860-0106
Email: mail@italiantribune.com
Website: www.italiantribune.com

Contact: Joan Alagna, Editor; A.J. Buddy Fortunato, Publisher

Coverage: mainly New York metropolitan area, but also throughout United States and Italy

Frequency: published weekly on Thursdays
Circulation: 97,000

Deadline: 3 p.m. Thursday prior to publication

Guidelines: focuses on current events and happenings of interest to the Italian American community; published in English.

The Italian Voice / La Voce Italiana

PO Box 9
Totowa, New Jersey 07511-0009
Tel: (973) 942-2814
Fax: (973) 942-5028

Contact: Cesarina Earl, Editor/Publisher

Coverage: metropolitan area

Frequency: published weekly on Thursdays

Circulation: 7,000

Deadline: 2 weeks prior to event

Guidelines: very interested in cultural events. Prefers articles that present a positive image of Italian Americans and their accomplishments. Published in English.

The Item of Millburn and Short Hills

181 Millburn Avenue, Suite 201
Millburn, New Jersey 07041-1940
Tel: (973) 921-6451
Fax: (973) 921-6458
Email: theitem@northjersey.com
Website: www.theitemonline.com

Contacts: Harry Trumbore, Editor; Arts/Entertainment and Community Listings: Laura D’Onofrio; Andrea Hughes

Coverage: Millburn and Short Hills

Frequency: published weekly on Thursdays
Circulation: 4,296

Deadline: noon on Monday for upcoming issue

Guidelines: focusing primarily on events and organizations in Millburn and Short Hills.

The Jersey Journal

30 Journal Square
Jersey City, New Jersey 07306
Tel: (201) 653-1000; (201) 217-2460
Fax: (201) 653-2243
Email: mschmidt@jjournal.com

Contact: Margaret Schmidt, Managing Editor; Kenneth Whitfield, Publisher

Coverage: Hudson County

Frequency: Monday through Saturday

Circulation: 50,000

Deadline: 2 weeks prior to publication; 3 weeks prior to publication by mail.

Guidelines: prefers e-mail. Only accepts listings that directly involve Hudson County residents or businesses.

The Jersey Tomato Press

P.O. Box 16
Caldwell, New Jersey 07006
Tel: 973-868-9028
Email: jerseypress@gmail.com
website: www.thejerseytomatopress.com

Contact: Diane Lilli, Editor
The Jewish Daily Forward

125 Maiden Lane, 8th floor
New York, New York 10038
Tel: (212) 889-8200
Fax: (212) 447-6406
Email: eisner@forward.com

Contacts: Jane Eisner, Editor-in-Chief

Coverage: nationwide weekly newspaper

Frequency: published on Fridays

Circulation: 30,000

Deadline: rolling deadline

Guidelines: focuses on the American Jewish experience and community. Send information via e-mail, fax or mail.

Jewish Media Group

The Jewish Community News
The Jewish Standard
Rockland Jewish Reporter

1086 Teaneck Road
Teaneck, New Jersey 07666
Tel: (201) 837-8818
Fax: (201) 833-4959
Email: pr@jewishmediagroup.com

Contacts: Editor, Joann Palmer, editor@jewishmediagroup.com, Guide/Community Editor Beth Chananie, pr@JewishMediaGroup.com

Coverage/Frequency/Circulation:
Jewish Standard: Bergen and Hudson Counties. Published weekly on Fridays. Circulation: 24,000.
Jewish Community News: Passaic County. Published monthly at end of the month. Circulation: 15,000.
Rockland Jewish Reporter: Rockland County. Published monthly. Circulation: 21,000.

Deadline: Standard: Tuesday prior to publication
Community News and Reporter: two weeks prior

Guidelines: accepts items of interest to the Jewish community.

Lamplighter Media LLC
15 Crefeld Court
Lincoln Park, NJ 07035
Tel: (973) 696-3780
Fax: (888) 246-7725
Email: mail@lamplighter.net

Contacts: Music Editor, Mike King, music@LamplighterNJ.com, Poetry, Marla Lacheza, poetry@LamplighterNJ.com, Cultural Editor, John Trgoniz, culture@LamplighterNJ.com, Chief Photographer, Catalina Fragoso, photos@LamplighterNJ.com

La Voz
1020 Kipling Road
Elizabeth, New Jersey 07208
Tel: (908) 352-6654
Fax: (908) 352-9735
Email: lavoznj@aol.com; virginialavoz@aol.com

Contact: Virginia Garcia, Editor
Coverage: Essex, Hudson, Middlesex and Union counties
Frequency: published every other Thursday
Circulation: 38,000
Deadline: two weeks before publication
Leonia Life
210 Knickerbocker Road
Cresskill, New Jersey 07626-1343
Tel: (201) 894-6710
Fax (201) 568-4360
Email: leonia@northjersey.com
Contact: Chris Lang, Editor
Coverage: Leonia
Frequency: published weekly on Fridays
Circulation: 3,441

Little Ferry Local
210 Knickerbocker Road
Cresskill, New Jersey 07626-1343
Tel: (973) 894-6700
Fax (201) 568-4360
Email: littleferrylocal@northjersey.com
Contact: Chris Lang
Coverage: Little Ferry
Frequency: published weekly on Fridays
Circulation: 3,931

Luso Americano
66 Union Street
Newark, New Jersey 07105
Tel: (973) 344-3200
Fax: (973) 344-4201
Email: lpires@lusoademicano.com
Website: www.lusoamerican.com
Contact: Antonio Matinho, Director/Editor-in-Chief
Coverage: distributed in all states where Brazilians reside

Frequency: published twice weekly on Wednesdays and Fridays

Circulation: 50,000

Deadline: one week in advance of publication

Guidelines: press releases should be of interest to the Portuguese/Brazilian-American population.

Madison Eagle
230 Main St.
Madison, New Jersey 07940
Tel: 973-377-2000
Fax: 973-377-7721
Email: gherzog@recordernewspapers.com

Contact: Garry Herzog, Editor

Frequency: published weekly on Thursdays

Circulation: 2,482

Montclair Patch
Tel: 973-289-1826
Email: mike.donofrio@patch.com
Website: http://montclair.patch.com

Contact: Mike D’Onofrio, Editor for Montclair

Coverage: Montclair

Frequency: 24 hours 7 days a week

Deadline: one week prior to publication

Guidelines: online community-specific news and community calendar. For Montclair news or events, submit via email to Shelley (no fax). For towns other than Montclair, you may send to
Shelley, and she will route if there is an online “patch” for that town.

Montclair Times
130 Valley Road
Montclair, New Jersey 07042-2321
Tel: (973) 233-5025
Fax: (973) 233-5032
Email: contactus@montclairtimes.com
Website: www.montclairtimes.com

Contacts: Mark Porter, Editor; Joan Finn, Arts & Entertainment

Coverage: Montclair and Upper Montclair

Frequency: published weekly on Thursdays

Circulation: 7,184

Deadline: Friday at 5 p.m. prior to publication

Guidelines: only publishes events happening in Montclair.

Morris NewsBee
230 Main Street
Madison, New Jersey 07940
Tel: (973) 377-2000
Fax: (973) 377-7721
Email: jilent@recordernewspapers.com

Contact: Jim Lent, Editor

Frequency: published weekly on Thursdays

Circulation: 872

Mount Olive Chronicle
530 East Main Street
Chester, New Jersey 07930
Tel: (908) 879-4100
Fax: (908) 879-0799
Email: pgarber@recordernewspapers.com

Contact: Phil Garber, Editor
Frequency: published weekly on Thursdays
Circulation: 1,468

Neighbor News
100 Commons Way
Rockaway, New Jersey 07866-1116
Tel: (973) 586-8192
Fax: (973) 586-8199
Email: neighbor@northjersey.com

Contact: Ellen Fox-Tamblyn, Editor
Coverage: Boonton, Boonton Township, Denville, Dover, Mine Hill, Montville, Mountain Lakes, Pine Brook, Rockaway Borough, Rockaway Township, Towaco, and Wharton
Frequency: published on Wednesdays
Circulation: 36,212
Deadline: Thursdays, the week before publication
Guidelines: contact for individual submission guidelines.

New Jersey Jewish News
901 Route 10
Whippany, New Jersey 07981-1157
Tel: (973) 887-3900
Fax: (973) 887-5999
Email: lbrauner@njjewishnews.com
Contact: Lori Silberman Brauner, Community Editor, Robin Friedman, Special Projects Editor

Frequency: published weekly on Thursdays; 2 bi-monthly publications published on Tuesdays

Deadline: weekly – Tuesday at noon, 10 days before date of publication; bi-monthly – 2 weeks before date of publication.

Guidelines: focus on Jewish culture and community.

New Jersey Monthly

55 Park Place
Morristown, New Jersey 07963
Tel: (973) 539-8230
Fax: (973) 538-2953
Email: kschlager@njmonthly.com; events@njmonthly.com
Website: www.njmonthly.com

Contacts: Ken Schlager, Editor; Dylan Runco, Events Editor

Coverage: New Jersey

Frequency: monthly

Circulation: 90,000

Deadline: Main Events Calendar: 3 months in advance of publication, must be received by 1st of month.

Guidelines: articles must relate to New Jersey.

New Jersey Online

30 Journal Square
Jersey City, New Jersey 07306-4101
Tel: (201) 459-2800
Email: calendar@nj.com
Website: http://www.nj.com/events/
Guidelines: online news and information website affiliated with New Jersey newspapers. Submit events and performances in NJ to: http://www.nj.com/evnts/index.ssf/?/submit.html. Events will only be entered into the calendar using the submission form. Press releases not accepted.

The New York Times

620 Eighth Avenue
New York, New York 10018
Tel: (212) 556-1234
Fax: (212) 556-7219
Email: njtowns@nytimes.com; weekend@nytimes.com
Website: www.nytimes.com

Contact: Cultural Calendar/“On the Town”: Ann Mancuso

Frequency: published weekly on Sundays

Sunday Circulation: 1,376,230

Deadline: 3 weeks prior to publication; Cultural Calendar: 4 weeks in advance.

Guidelines: Because of a new system for compiling listings, all organizations are asked to abide by the following rules:

1. In the subject line of the e-mail, please note the opening date -- month (00) and date (00) -- for the event. This should be followed by the words NJ listing. For a February 14 highlight, for example, the line should look like this: 0214 NJ listing. It is extremely important that the subject line be written precisely as shown above, otherwise the press release may not be seen in time.

2. Calendar listing must be submitted in the following format:
city:
name of show or event:
one or two lines of description:
dates of show:
price:
hours:
Sample entry: Newark "Sample," musical comedy by Liz Maurer. June 1 to June 23 at 8 p.m. $15 to $55. Upstart Theater Co., 620 Somewhere Road. (973) 555-5555; unrealupstart.com.

3. Pictures should be in jpeg format with 300dpi. List the names of those appearing in the photo. Give the name of the photographer and year the picture was taken.

4. If the venue is a museum or gallery, notify the paper if the hours change for different seasons or other reasons.

The chances of being listed are increased by sending a listing at least three weeks in advance and in this format.

Norden
335 East 51st Street, Dept. 7B
New York, New York 10022-6501
Tel: (212) 752-6374
Email: nordennews@aol.com

Contact: Erik R. Hermans, Editor
Coverage: nationwide

Frequency: published bi-weekly on Thursdays
Deadline: Thursday before publication
Guidelines: Finnish newspaper.

Northern Valley Suburbanite
210 Knickerbocker Road
Cresskill, New Jersey 07626-1343
Tel: (201) 894-6720
Fax: (201) 568-4360
Email: suburbanite@northjersey.com

**Contact:** Chris Lang, Editor


**Frequency:** published weekly on Thursdays

**Circulation:** 30,112

**Deadline:** 1 p.m. Thursday of preceding week

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**Nutley Sun**

90 Centre Street  
Nutley, New Jersey 07110
Tel: (973) 667-2100  
Fax: (973) 667-3904  
Email: nutleysun@northjersey.com

**Contact:** Mollie Gray, Managing Editor; Debbie Tripoldi, Ed. Asst.

**Coverage:** Nutley

**Frequency:** published weekly on Thursdays

**Circulation:** 4,194

**Deadline:** 3 p.m. on the Friday prior to publication

**Guidelines:** priority is given to organizations and events serving the Nutley community.

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**Observer-Tribune**

530 East Main Street  
Chester, New Jersey 07930  
Tel: (908) 879-4100
Fax: (908) 879-0799
Email: pgarber@recordernewspapers.com

Contact: Phil Garber, Editor

Frequency: published weekly on Thursdays

Circulation: 5,074

On & About (entertainment section)
Tel: (908) 766-3900
Email: probinson@recordernewspapers.com

Contact: Pat Robinson

Frequency: published b-weekly in Observer-Tribune

(201) FAMILY

41 Oak St.
Ridgewood, New Jersey
Tel: (973) 569-7000
Fax: (973) 569-7362
Email: vallo@northjersey.com
Website: www.parentpaper.com; www.njcountrykids.com

Contact: Tom Flannery, General Manager; Amelia Duggan, Editor; Deirdre Flanagan Ward, Social Editor

Coverage: Bergen, Passaic, Morris, Sussex, & Warren Counties

Frequency: 10 times a year

Circulation: 40,000 per month

Paginas Libres Newspaper

125 Cedar Avenue
Garfield, NJ 07026
Tel: 201-424-4216
Fax: 973-342-8554
E-mail: paginaslibresusa@gmail.com
Contact: Carlos Felice  
Frequency: Every 15 days  
Deadline: Every Thursday  
Circulation: 15,000

Parentguide News

419 Park Avenue South 13th Floor  
New York, New York 10016  
Tel: (212) 213-8840  
Fax: (212) 447-7734  
Email: donald@parentguidenews.com  
Website: www.parentguidenews.com  
Contact: Donald McDermott, Listings Editor  
Frequency: monthly  
Circulation: 285,000  
Deadline: by the 1st of prior month  
Guidelines: contact for individual submission guidelines.

Parsippany Life

100 Commons Way  
Rockaway, New Jersey 07866-1116  
Tel: (973) 586-8182  
Fax: (973) 586-8199  
Email: neighbor@northjersey.com  
Contact: Ellen Fox-Tamblyn, Editor  
Coverage: Lake Hiawatha, Morris Plains and Parsippany  
Frequency: published weekly on Wednesdays  
Circulation: 15,077  
Deadline: 3 p.m. on Thursdays
Guidelines: prefers e-mail submissions.

Pascack Valley Community Life
372 Kinderkamack Road
Westwood, New Jersey 07675-1600
Tel: (201) 664-2501
Fax: (201) 664-1332
Email: pvcommunitylife@northjersey.com

Contact: Kim Redmond, Managing Editor

Coverage: Emerson, Montvale, Hillsdale, Park Ridge, River Vale, Woodcliff Lake, Westwood, Washington Township

Frequency: published weekly on Thursdays

Circulation: 25,995

Deadline: Thursday, one week prior to publication

Guidelines: email preferred. Priority is given to events and organizations servicing the above towns.

Passaic Valley Today
One Garret Mountain Plaza
PO Box 471
Woodland Park, New Jersey 07424-0471
Tel: (973) 569-7393
Fax: (973) 569-7377
Email: today@northjersey.com; limone@northjersey.com

Contact: Christa Limone, Editor

Coverage: Little Falls, Totowa and Woodland Park

Frequency: Published weekly on Thursday

Circulation: 11,494

Deadline: 2 weeks prior to publication
The Passaic County Pulse
PO Box 642
Paterson, NJ 07543
Tel: 973-626-6144
Email: thepassaiccountypulse@yahoo.com

Contact: Mr. Charles H. Primus, Jr., Publisher
Coverage: Passaic County
Circulation: 18,000
Deadline: 15th of the month

The Post Eagle
P.O. Box 2127
Clifton, New Jersey 07015
800 Van Houten Avenue
Clifton, New Jersey 07013
Tel: (973) 473-5414
Fax: (973) 473-3211
Email: posteagle@aol.com
Website: http://www.steaglenewspaper.com

Contact: Christine Grabowski-Witmyer; Chester Grabowski
Coverage: United States & Europe
Frequency: published weekly on Wednesdays
Circulation: 12,000
Deadline: Monday prior to publication
Guidelines: accepts news of interest to the Polish-American community.

The Progress
10 Brookside Avenue
Caldwell, New Jersey 07006
Tel: (973) 226-8900
Fax: (973) 226-0553
Email: lgreenspan@recordernewspaper.com

Contact: Lorie Russo Greenspan
Frequency: published weekly on Thursdays
Circulation: 7,177

Randolph Reporter
530 East Main Street
Box 600
Chester, New Jersey 07930
Tel: (908) 879-4100
Fax: (908) 879-0799
Email: mcondon@recordernewspapers.com
Website: http://www.randolphreporter.com

Contact: Mike Condon, Editor
Frequency: published on Thursdays
Circulation: 2,208

Ridgefield Park Patriot
210 Knickerbocker Road, Suite 1200
Cresskill, New Jersey 07626-1343
Tel: (973) 894-6721
Fax (201) 568-4360
Email: rppatriot@northjersey.com

Contact: Jaime Walters, Editor
Coverage: Ridgefield Park
Frequency: published weekly on Fridays
Circulation: 4,994
Ridgewood News

41 Oak Street
Ridgewood, New Jersey 07450-0380
Tel: (201) 612-5400
Fax: (201) 612-5410
Email: virgin@northjersey.com; ridgewoodnews@northjersey.com

Contact: News and Features: Ed Virgin, Editor

Coverage: Ridgewood & vicinity

Frequency: published weekly on Fridays

Circulation: 4,907

Deadline: noon on Thursdays, two weeks prior to publication

Guidelines: publishes articles and listings of interest primarily to Ridgewood residents.

Roxbury Register

530 East Main Street
Box 600
Chester, New Jersey 07930
Tel: (973) 770-1304
Fax: (908) 879-0799
Email: mcondon@recordernewspapers.com

Contact: Mike Condon, Editor

Frequency: published weekly on Thursdays

Circulation: 1,380

South Bergenite

9 Lincoln Avenue
Rutherford, New Jersey 07070-2112
Tel: (201) 933-4416
Fax: (201) 933-5496
Email: southbergenite@northjersey.com  
   winters@northjersey.com
Contact: Jaimie Winters, Manager
Coverage: Carlstadt, East Rutherford, Lyndhurst, North Arlington, Rutherford
Frequency: published weekly on Thursdays
Circulation: 28,234
Deadline: 5 p.m. Thursday, one week prior to publication
Guidelines: generally focuses on towns listed above, but may include events or listings occurring elsewhere.

The Star Ledger
One Star Ledger Plaza
Newark, New Jersey 07102
Tel: (973) 392-4141;
Fax: (973) 274-8550
Email: metro@starledger.com; event@starledger.com
Website: www.nj.com/starledger

Contacts:

Features/Lifestyles
Jennifer Braun, Features Editor, Lifestyles Editor/Savor and Home & Garden, Travel, Health, PG and Today sections (973) 392-1714 jbraun@starledger.com

A&E
Jay Lustig, Arts & Entertainment Editor/Daily Spotlight, Sunday Ticket sections, jlustig@starledger.com
Robert Johnson (freelancer) dance (212) 873-0455 rjohnson@starledger.com
Tris McCall pop music (973) 392-4182 tmccall@starledger.com
Peggy McGlone arts (973)392-5982 pmcglone@starledger.com
Metropolitan New Jersey Media Guide 2013

Alan Sepinwall (freelancer) TV (973) 392 4158
asepinwall@starledger.com

Stephen Whitty film (212) 790-4435 swhitty@starledger.com

Coverage: northern and central New Jersey

Frequency: daily

Circulation: daily 305,903; Sunday 401,176

Deadline: 2 weeks in advance

Guidelines: Community Calendar/“Around the Town” published on Fridays; always available online. Prefers email. Notices should include date, time, and place of event, ticket information, and a contact number. Photographs will not be returned.

Suburban News


41 Oak Street
Ridgewood, New Jersey 07450
Tel: (201) 612-5415
Email: suburbannews@northjersey.com

Contact: Marsha Stoltz, Managing Editor

Coverage: Midland Park, Mahwah, Waldwick, Wyckoff, Franklin Lakes, Oakland and Ramsey

Frequency: published weekly on Thursdays

Combined Circulation: 31,331

Deadline: noon, at least one Thursday before the date of the event. Two weeks is recommended.

Guidelines: primarily interested in news happenings in the above towns. Publishes activities for the surrounding areas, space
permitting. Email submissions preferred. Type press release in the body of the email rather than as an attachment. Sentence/paragraph form; no page breaks. Include street address, town, phone number, daytime contact name and number. One submission per event.

**Suburban News/Ridgewood**

41 Oak Street  
Ridgewood, New Jersey 07450-3805  
Tel: (201) 612-5400  
Fax: (201) 612-5410  
Email: suss@northjersey.com

**Coverage:** Ridgewood  
**Contact:** Joyce Suss, Editor  
**Frequency:** published weekly on Thursdays  
**Circulation:** 4,952  
**Deadline:** Friday prior to publication  
**Guidelines:** focus is primarily Ridgewood.

**Suburban Trends**

405-409 Main Street  
Butler, New Jersey 07405-2548  
Tel: (973) 283-5620  
Fax: (973) 283-5623  
Email: suburbantrends@northjersey.com

**Contacts:** Matt Fagan, Executive Editor; Demetrius Balevski, Photo Editor; Gene Myers, Features Editor  
**Coverage:** West Milford, Wanaque, Ringwood, Riverdale, Pompton Lakes, Butler, Kinnelon, Pequannock, Bloomingdale, Haskell, Hewitt, Lincoln Park, Newfoundland and Pompton Plains  
**Frequency:** twice weekly; published Wednesdays and Sundays
Circulation: Wednesday 8,068; Sunday 8,639

Deadline: send information two weeks in advance of target publication date.

Guidelines: prefers email

Super Express Polish America

111 John Street, Floor 28
New York, New York 10038
Tel: (212) 227-5800 x121
Fax: (212) 227-5910
Email: redakcja@seusa.info
Website: www.seusa.info

Contact person: Anna Salamon, Editor

Coverage: New York, New Jersey, Pennsylvania, Massachusetts and Chicago

Frequency: Daily, 6 times a week

Deadline: 2 days prior to publication

Guidelines: Polish-language daily serving the Polish community. Contact for individual submission guidelines.

Teaneck Suburbanite

210 Knickerbocker Road
Cresskill, New Jersey 07626-1343
Tel: (201) 894-6721
Fax: (201) 568-4360
Email: suburbanite@northjersey.com

Contact: Jaime Walters, Editor

Coverage: Teaneck

Frequency: published weekly on Thursdays
Metropolitan New Jersey Media Guide 2013

Circulation: 14,204

Deadline: 1 p.m. Thursday for possible inclusion in following week’s paper. If holiday intervenes, call ahead of time.

Guidelines: places greater emphasis on Teaneck, but includes news for other towns.

Town Journal

41 Oak Street
Ridgewood, New Jersey 07450-0380
Tel: (201) 612-5434
Fax: (201) 612-5410
Email: townjournal@northjersey.com; passow@northjersey.com

Contact: Sam Passow, Editor

Coverage: Allendale, Ho-Ho-Kus, Saddle River, and Upper Saddle River

Frequency: published weekly on Thursdays

Circulation: 6,920

Deadline: noon, one week prior to publication

Guidelines: priority is given to events in above localities.

Town News

41 Oak Street
Ridgewood, NJ 07450-0380
Tel: (201) 612-5400
Fax: (201) 612-5421
Email: townnews@northjersey.com; virginv@northjersey.com

Contact: Ed Virgin, Editor

Coverage: Oradell, Paramus and River Edge

Frequency: published weekly on Thursdays
Circulation: 16,258
Deadline: noon, one week prior to publication
Guidelines: priority given to events in above localities.

Twin-Boro News
210 Knickerbocker Road
Cresskill, New Jersey 07626-1343
Tel: (201) 894-6715
Fax: (201) 568-6209
Email: twinboro@northjersey.com; slossar@northjersey.com
Contact: News & Features: William Slossar, Editor-in-Chief
Coverage: Bergenfield, Dumont and New Milford
Frequency: published weekly on Thursdays
Circulation: 21,583
Deadlines: two weeks prior to publication
Guidelines: priority given to organizations and events serving the above towns.

The Ukrainian Weekly
2200 Route 10, P.O. Box 280
Parsippany, New Jersey 07054
Tel: (973) 292-9800
Fax: (973) 644-9510
Email: staff@ukrweekly.com; preview@ukrweekly.com
Website: www.ukrweekly.com
Contact: Roma Hadzewycz, Editor-in-Chief
Coverage: international
Frequency: published weekly on Sundays
Guidelines: publishes news about Ukraine and Ukrainians around the world. To have an event listed in the “Preview of Events,” send a brief paragraph in English that includes the date, place, type of event, sponsor, admission, full names of persons and/or organizations involved, and a phone number. No more than 100 words long; there is a fee for the listings.

Verona-Cedar Grove Times

130 Valley Road
Montclair, New Jersey 07042
Tel: (973) 233-5048
Fax: (973) 233-5032
Email: vcgtimes@northjersey.comm

Contact: News & Features: Lillian Ortiz

Coverage: Cedar Grove and Verona

Frequency: published weekly on Thursdays

Circulation: 4,314

Deadline: releases must be received by noon on Friday prior to the publication date.

Guidelines: prefers email.

The Villadom Times

PO Box 96
333 Godwin Avenue
Midland Park, New Jersey 07432
Tel: (201) 652-0744
Fax: (201) 670-4745
Email: editorial@villadom.com

Contact: Jennifer Crusco, Editor

Coverage:
Zone 1: Franklin Lakes, Wyckoff, Midland Park
Zone 2: Ridgewood, Glen Rock
Zone 3: Allendale, Waldwick, Ho-Ho-Kus, Saddle River,
        Upper Saddle River
Zone 4: Mahwah, Ramsey

**Frequency:** published weekly on Tuesdays

**Circulation:** 56,300

**Deadline:** noon Wednesday before publication date

**Guidelines:** priority given to events in above localities.

### Wayne Today

1 Garret Mountain Plaza
PO Box 471
West Paterson, New Jersey 07424-0471
Tel:  (973) 569-7393
Fax:  (973) 569-7377
Email:  limone@northjersey.com; today@northjersey.com
Website:  www.northjersey.com/wayne/

**Contact:** Christa Limone, Editor

**Coverage:** Wayne

**Frequency:** published weekly on Thursdays

**Circulation:** 18,246

**Deadline:** 2 weeks prior to publication

**Guidelines:** priority given to events in Wayne.

### World Journal

41 Bridge Street, Building A
Metuchen, New Jersey 08840
Tel:  (732) 632-8890
Fax:  (732) 632-9595
Email:  sueliu@worldjournal.com
Website:  www.worldjournal.com

Contact:  Sue Liu (will route releases)


Frequency:  daily

Guidelines:  largest Chinese newspaper in North America.  Email or fax accepted.  English press releases accepted.

Radio

The Caribbean Voice Radio
www.caribvoiceradio.org

See page 16 for contact information.

Radio ICN (Italian Communication Network)

475 Walnut Street
Norwood, New Jersey 07648
Tel:  (201) 358-0700
Fax:  (201) 358-9212
Email:  icnradio@yahoo.com
Website:  www.icnradio.com

Format:  Italian-language radio; also broadcasts online. Italian music, news, discussion, culture, and local features segments.

WADO 1280 AM

485 Madison Avenue, 3rd Floor
New York, New York 10022
Tel:  (212) 310-6000
Fax:  (212) 888-3694
Website: [www.univision.com](http://www.univision.com)

**Contact:** Nomar Vizacarrondo, News Director

**Format:** Spanish-language news and talk radio

**Deadline:** 2 weeks before the event

**Guidelines:** accepts PSAs in Spanish and English

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**WBAI 99.5 FM**

120 Wall Street, 10th Floor  
New York, New York 10005  
Tel: (347) 670-0637  
Fax: (212) 747-1698; (212) 209-2862 (newsroom)  
Email: info@wbai.org  
Website: [www.wbai.org](http://www.wbai.org)

**Contacts:**  
*News Items:* Jose Santiago, News Director; Tony Bates, Interim Program Director

**Format:** eclectic

**Deadline:** 2 weeks in advance

**Guidelines:** please include all relevant information in the body of the e-mail. Include a phone number (with area code) that the public can call for further information.

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**WBBR 1130 AM**

731 Lexington Avenue  
New York, New York 10022  
Tel: (212) 617-4007  
Fax: (917) 369-6069  
Email: estennett@bloomberg.net  
Website: [http://www.bloomberg.com/media/radio/index.html](http://www.bloomberg.com/media/radio/index.html)

**Contact:** *Public Service Announcements:* Erana Stennett, Public Service Director
Format: business and news

Guidelines: compelling stories; no neighborhood announcements; must be of major news or social significance.

WBGO 88.3 FM

54 Park Place
Newark, New Jersey 07102
Tel: (973) 624-8880
Fax: (973) 824-8888
Email: jazz88@wbgo.org; dkirk@wbgo.org
Website: http://wbgo.org

Contacts: Public Service Announcements: Dorthaan Kirk, Community Relations and Special Events; News Items: Doug Doyle, News Director; Josh Jackson, Program Director

Format: jazz, news, and public affairs

Deadline: 2 weeks prior to event

Guidelines: mail or fax PSA typed on organization letterhead. Tapes not accepted.

WBLS 107.5 FM

395 Hudson St. 7th Floor
New York, New York 10014
Tel: (212) 447-1000
Fax: (212) 524-9850
Email: info@wbls.com

Contacts: News Items: Ann Tripp, Senior VP/News Director

Format: African-American contemporary music

Deadline: at least 6 weeks prior to deadline

Guidelines: use organization letterhead for PSAs or when sending request for air taped PSAs in 25 words or less.
WCBS 880 AM

345 Hudson Street
New York, New York 10014
Tel: (877) 987-9227
Email: tim.scheld@cbsradio.com
Website: www.wcbsam.com

Contacts: Public Service Announcements: Tim Scheld, Public Affairs Coordinator & News Director

Format: news

Deadline: one month in advance

Guidelines: accepts email. WCBS AM accepts very few PSAs. Accepts recorded PSAs 30 or 60-seconds in length on DAT or CD only. Send on organization letterhead with certification of nonprofit status.

WCBS 101.1 FM

345 Hudson Street
New York, New York 10014
Tel: (212) 314-9365
Fax: (212) 881-9195
Faxmail: 1-646-308-6921@faxmail.com
Email: bonnie.stewart@cbsradio.com
Website: www.wcbsfm.com

Contact: Public Service Announcements: Bonnie Stewart, Public Affairs Coordinator

Format: oldies

Deadline: preferably at least six weeks in advance (but not required)

Guidelines: Check with Public Affairs for guidelines. Send press release via email or postal mail. If inventory is available, information is posted to CBS-FM streams for individuals who listen via the computer.
WFAN 660 AM

345 Hudson Street
New York, New York 10014
Tel: (212) 352-2454
Fax: (212) 352-2497
Website: www.wfan.com
Email: victoria.turcobiello@cbsradio.com
      bob.salter@cbsradio.com

Contacts: Public Service Announcements: Victoria Biello, Public Affairs Director; Bob Salter, Public Affairs Director Weekends (best to reach by email – only in on weekends); Tracy Burgess, News Director

Format: sports

Guidelines: call public affairs for more information.

WFDU 89.1 FM

1000 River Road, T-WFDU
Teaneck, New Jersey 07666
Tel: 201-692-2806
Fax: (201) 692-2807
Email: barrys@fdu.edu
Website: www.wfdu.fm

Contacts: Carl J. Kraus, General Manager; Barry Sheffield, Program Director

Format: “Music America;” alternative and traditional gospel; “Across the Tracks” (Blues); “The New Music Legacy;” “Que Viva La Musica” (salsa and Latin jazz)

Deadline: 2 weeks in advance

Guidelines: email preferred. Type PSAs on organization letterhead. Will not post events about other academic institutions.
WFME 94.7 FM

Family Station WFME
289 Mt. Pleasant Avenue
West Orange, New Jersey 07052
Tel: (973) 736-3600
Fax: (973) 736-4832
Email: jason@wfme.net; psa@wfme.net
Website: www.wfme.net

Contacts: Public Service Announcements: Jason Frentsos, Director of Public Affairs; Charlie Menut, Station Manager

Format: listener-supported Christian educational ministry

Deadline: 2 weeks before an event

Guidelines: accepts live and taped PSAs. Prefers email.
*WFME also operates WFME-TV Channel 66 (Digital Channel 29) in West Milford, NJ.

WFMU 91.1 FM

PO Box 2011
Jersey City, New Jersey 07303-2011
Tel: (201) 521-1416-office
Website: www.wfmu.org

Format: free-form music

Deadline: 2 weeks prior to event

Guidelines: live copy only; no recorded PSAs. Use organizational letterhead; double spaced.
*Station also broadcasts on WXHD (90.1 FM), Mount Hope, Orange County, New York.

WFUV 90.7 FM

WFUV - Radio
Fordham University
Keating Hall Room B12
Contact: Public Service Announcements: Linda Duhaime-Candeias, Executive Assistant

Format: adult acoustic alternative

Deadline: 2 weeks in advance


WGHT 1500 AM

P.O. Box 316
Pompton Lakes, New Jersey 07442
Tel: (973) 839-1500
Fax: (973) 839-2400
Email: greta.latona@ghtradio.com
Website: www.ghtradio.com

Contact: address all items “Attention Community Highlights”

Format: oldies

Deadline: 2-4 weeks prior to an event

Guidelines: Type announcements as briefly as possible. Include contact person and phone number. Accepts email.

WINS 1010 AM

345 Hudson Street
New York, New York 10014
Tel: (212) 315-7081
Email: steve.ziegler@cbsradio.com
Metropolitan New Jersey Media Guide 2013

Website: www.1010wins.com

Contacts: Public Service Announcements: Steve Ziegler, Public Affairs Coordinator; News Items: Ben Mevorach, News Director

Format: news

Deadline: one month in advance

Guidelines: accepts email. Accepts recorded PSAs, 30 or 60 seconds in length, on DAT or CD only. Send accompanying letter on organization letterhead and certification of nonprofit status.

WLIB 1190 AM

395 Hudson Street
New York, New York 10014
Email: info@wlib.com
Fax: (212) 447-1000
Email: cynthia@wlib.com
Website: www.wlib.com

Contacts: Cynthia Smith, Asst. Program Director

Format: African American and Caribbean news and information

Deadline: at least 2 weeks prior to deadline

Guidelines: Accepts taped PSAs only when accompanied by typed script on organization letterhead. Do not exceed 30 seconds.

WLTW 106.7 Lite FM

32 Avenue of the Americas
New York, New York 10013
Tel: (212) 377-7900
Email: contact@1067litefm.com
Website: www.1067litefm.com

Contact: Public Service Announcements: Talia Tilboa; Public Affairs Director: Dede Sturr
**Format:** soft adult contemporary

**Deadline:** at least 2 weeks in advance

**Guidelines:** script only (no tapes); 15 seconds.

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**WMCA 570 AM / WNYM AM 970 The Answer**

777 Terrace Avenue, Suite 602  
Hasbrouck Heights, New Jersey 07604-3100  
Tel: (201) 298-5700; (201) 298-9700  
Fax: (201) 298-5797  
Email: mdeboer@nycradio.com  
Website: [www.wmca.com](http://www.wmca.com)

**Contact:** *Public Service Announcements:* Mark Deboer, Public Service Department

**Format:** WMCA: inspirational; religious; Christian talk  
WNYM: news/talk

**Deadline:** 3 to 4 weeks in advance

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**WMSC 90.3 FM (MSU Underground Radio)**

Schmitt Hall, Room 389  
Montclair State University  
One Normal Avenue  
Montclair, New Jersey 07043  
Tel: (973) 655-4256  
Website: [www.wmscradio.com](http://www.wmscradio.com)

**Format:** college radio – Montclair State University

**Guidelines:** send flier two weeks in advance.

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**WNSW 1430 AM**

27 William Street, 2nd Floor  
New York, New York 10005
Contact: Public Service Announcements: Gene Heinemeyer, Public Affairs Director/Station Manager/General Manager

Format: Weekday: American adult standard (swing, big band)  
Weekend: Gospel

Deadline: 4 weeks in advance

Guidelines: accepts taped or print copy up to 60 seconds, but shorter PSAs preferred. Send PSA on organization letterhead and provide tax-exempt number.

WNTI 91.9 FM

Centenary College  
400 Jefferson Street  
Hackettstown, New Jersey 07840  
Tel: (908) 852-4545 (studio)  
Email: thielm@centenarycollege.edu  
Website: www.wnti.org

Contact: Public Service Announcements: Melanie Thiel

Coverage: Morris, Sussex, Warren, and Hunterdon Counties

Format: adult album alternative

Deadline: one week in advance

WOR 710 AM

32 Avenue of the Americas  
New York, New York 10013  
Tel: (212) 642-4500  
Fax: (212) 642-4486  
Email: josephbartlett@clearchannel.com; scottlakefield@clearchannel.com

Website: www.wor710.com
**Contacts:** News Items/PSAs: Joe Bartlett, News Director; Scott Lakefield, Programming Director

**Format:** talk radio

**Deadline:** 2 weeks prior to date of event

**Guidelines:** contact for individual submission guidelines.

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**WPAT 930 AM / WKDM 1380 AM**

27 William Street, 2nd Floor
New York, New York 10005
Tel: (212) 966-1059
Email: geneh@mrbi.net

**Contact:** Public Service Announcements: Gene Heinemeyer, Public Affairs Director/Station Manager/Vice President

**Format:** multi-ethnic

**Deadline:** 4 weeks in advance

**Guidelines:** prefers fax. Accepts taped or print copy up to 60 seconds, but shorter PSAs preferred. Send PSA on organization letterhead and provide tax-exempt number.

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**WPLJ 95.5 FM**

Two Penn Plaza
New York, New York 10121
Tel: (212) 613-8900
Fax: (212) 613-8956
Website: [www.wplj.com](http://www.wplj.com)

**Contacts:** Public Service Announcements: Linda Wenk, Public Service Coordinator; News Items: Ken Duffy, News Director

**Format:** adult contemporary—pop/rock

**Deadline:** 2 weeks in advance

**Guidelines:** scripted only; 15 seconds in length.
WPSC 88.7 FM

William Paterson University
Attn: Hobart Hall
300 Pompton Road
Wayne, New Jersey 07470
Tel: (973) 720-3319 ext. 5003 (PSAs)
Email: wpscnews@wpunj.edu

Contact: Public Service Announcements: Kate Szabo, News Director, Campus Calendar, PSAs

Format: independent; eclectic

Guidelines: ready-to-read typed copy or live copy, 30 to 60 seconds, on CD, mini-disk, or DAT. Send request on organization letterhead or from organization email account with tax-exempt number. Takes general interest PSAs supporting good work in the community, as well as event-specific PSAs.

WQCD 97.1 FM

395 Hudson Street
New York, New York 10014
Tel: (212) 352-1019
Fax: 212-367-1655 (promotion dept.)
Website: www.hot97.com
Email: hot97@97.com

Contact: Public Service Announcements: Jessica Toribio, News Director

Format: Hip-Hop, R&B

Deadline: 4 weeks in advance

Guidelines: prefer fax to promotion dept. Typed PSAs on organization letterhead only.
WSOU 89.5 FM
Seton Hall University
400 South Orange Avenue
South Orange, New Jersey 07079
Tel: 973-761-9768
Email: wsounews@gmail.com
Website: www.wsou.net
Contact: Public Service Announcements: Elizabeth Tavolovsky, News Dept.; Mark Maben, General Manager, Public Relations
Format: Rock and Block Public Affairs; Foreign Language Broadcasts. Multi-ethnic: Armenian, Jewish, Spanish, Polish, and others
Deadline: 2 weeks in advance
Guidelines: prefers email. Accepts typed copy 30 or 60 seconds in length. Submit on organization letterhead or from organization email address.

103.7 FM WNNJ / 102.3 FM WSUS / 106.3 FM WHCY
Clear Channel Radio
45 Mitchell Avenue
Franklin, New Jersey 07416
Tel: (973) 827-2525
Fax: (973) 827-2135
Email: garycee@clearchannel.com
Website: www.wnnj.com
Contacts: Gary Cee, Director
Format: 103.7 FM: classic rock
Deadline: 2 weeks prior to an event for PSAs
Guidelines: only AM station runs PSAs; accepts both typed and recorded PSAs of 30 or 60-seconds in length. Newscast closes with PSAs.
WWFS (Fresh)
345 Hudson Street, 10th Floor
New York, New York 10014
Tel: (212) 315-7011
Email: deborah.gordon@cbsradio.com
Website: www.fresh1027.com
Contact: Deborah Gordon, Public Service Director
Format: adult contemporary
Deadline: 2 – 3 weeks prior to the event
Guidelines: check with Public Service Director for guidelines. Only typed PSAs, less than 30 seconds in length. Type main information in bold. Emails accepted.

WWPR 105.1 FM
32 Avenue of the Americas
New York, New York 10013
Tel: (212) 377-7900
Email: gspin@clearchannel.com
Website: http://www.power1051fm.com
Contacts: GeeSpin, Music Director (will route PSAs)
Format: Urban / Hip-Hop / R&B
Deadline: 2 weeks prior to an event
Guidelines: accepts 10 and 30-second PSAs, live or taped. Accepts email. No community bulletin board. Accepts only generic public announcements. Material mainly of civic and community interest. Community events can be submitted online.

WXRK 92.3 WNOW (Free FM)
345 Hudson Street
New York, New York 10014
Tel: (212) 242-6190; 212-314-9351
Fax: (212) 314-9229
Email: bob.salter@cbsradio.com; nsantos@923now.com
Website: www.923now.com

Contact: Public Service Announcements: Bob Salter, Public Service Director (best to reach by email – only available on weekends); Nadine Santos, Programming Director

Format: top 40 CHR

Deadline: 2-3 weeks prior to event

Guidelines: check with Public Service Director for guidelines. Only typed PSAs less than 30 seconds in length. Type main information in bold. Emails accepted.

Television

Cablevision of Northern New Jersey

Cablevision Studios
128 Bauer Drive
Oakland, New Jersey 07436
Tel: (201) 405-0303
Fax: (201) 405-2127
Email: cnews@cablevision.com

Contact: Stephanie Wiese (she will route to Community News)

Deadline: 3-4 weeks in advance

Guidelines: PSAs – accept tapes. Community Bulletin Board listings are posted graphically. Only takes listings from nonprofit organizations. Limit Community News items to 8 lines of typed text with no more than 30 characters per line, including spaces.

Notes: serves the majority of Passaic and Bergen County, as well as parts of Morris County.
News 12 New Jersey

450 Raritan Center Parkway
Edison, New Jersey 08837
Tel: (732) 346-3200
Fax: (732) 417-5155
Email: news12nj@news12.com
Website: www.news12.com

Contacts: Public Service Announcements: Rick Young, Director of Marketing and Promotions (732/346-3226)

Deadline: up to one week in advance

Guidelines: emails accepted. PSA: taped copy on Beta 10/20/30 seconds. Send letter on organization letterhead with proof of nonprofit status.

NJTV

P.O. Box 5776
Englewood, NJ 07631
Tel: (212) 560-3022
Email: news@njtvonline.org
Website: http://www.njtvonline.org; www.njtvonline.org/njtoday

Contacts: Debra Falk, NJTV Communications
FalkD@njtvonline.org; (212) 560-3006

Guidelines: NJTV is looking for fresh content with a local angle. Share your initial ideas in an email to news@njtvonline.org with PRODUCER INSIGHT in the subject line. If you want to send a DVD of an already-produced program, send two DVDs and a brief description to the address above. (Note: NJTV cannot return submitted materials.)

RAI TV

ICN - Italian Communication Network (NY and metropolitan area)
32 Avenue of the Americas, 25th Floor
Contact: Rita Basmagian, Vice President of TV Programming

Format: Promotes the Italian language and culture offering programs addressed to Italians abroad and to those who have an interest in Italy. Airs soccer games, news and Prima Pagina.

Deadline: For listing in the Sunday calendar of events, information must be submitted by Wednesday. For TV coverage, two to three days advance notice is needed.

Guidelines: post events: [http://www.raicorp.net/community.html](http://www.raicorp.net/community.html). Community is intended to be the "Billboard" of Italian-related information in the Tri-state area (NY-NJ-CT) and elsewhere in the US. See contact information above for further details on alternate submission formats.

Regional News Network

WRNNTV – Rye Brook
800 Westchester Avenue
Suite S-640, 6th Floor
Rye Brook, New York 10573
Tel: (914) 417-2700
Fax: (914) 696-0276 (Traffic)
Email: [comments@rnntv.com](mailto:comments@rnntv.com)
Website: [www.rnntv.com](http://www.rnntv.com)

Contacts: Public Service Announcements: Richard Coutinho, Director of Traffic (programming). Community Calendar: Attn: Community Calendar (fax or email; no calls); Jerry Andrews, News Director

Deadline: 2 weeks in advance

Guidelines: Community Calendar: written copy only on organization letterhead with proof of nonprofit status. Public
Service Announcements: 30 or 60-seconds on Beta. Send accompanying letter on organization letterhead with proof of nonprofit status.

WABC-TV Channel 7

7 Lincoln Square
New York, New York 10023
Tel: (212) 456-7000
Fax: (212) 456-2290
Email: saundra.p.thomas@abc.com
Website: www.7online.com

Contacts: Public Service Announcements: Saundra Thomas, VP of Community Affairs; News Items: EyeWitness News Assignment Desk (212/456-3173 x3174).

Deadline: minimum of 6 weeks prior to air date

Guidelines: email with press releases and requests for coverage. Accepts public service announcements from non-profit organizations that deal with issues of public service. No written copy; only taped copy of 10, 30, or 60 seconds on Beta. Send proof of tax-exempt status and information about your organization. Allow 6-8 weeks for processing.

WB Channel 11

220 East 42nd Street
New York, New York 10017
Tel: (212) 949-1100
Fax: (212) 210-2590
Email: tmorgan@wpix.com
Website: http://cw11.trb.com

Contacts: Public Service Announcements: Tiffany Morgan

Guidelines: any format; up to 30 seconds in length. Send accompanying letter on organization letterhead with proof of nonprofit status.
WCBS-TV Channel 2

524 West 57th Street
New York, New York 10019
Tel: (212) 975-4321
Fax: (212) 975-9387
Website: http://wcbstv.com

Contact: Public Service Announcements: Rachel Fergurson, Public Affairs

Guidelines: submit PSA in Beta videotape. Accepts generic/local PSA’s with duration of 10, 15 and 30 seconds. PSAs aired throughout the broadcast day. Request should be submitted on organization letterhead, including board of directors, tax-exempt determination, statement of purpose and annual report. Basis for rejection: content (controversial, political, or religious in nature) and technical quality. PSA must offer a specific service, such as a telephone number to call for further information. Name of organization must appear within content of the message. WCBS-TV will consider airing spots that have a limited time run, such as a week or longer. Consideration will be given to events that focus on a particular time of year, such as summer, if requests are received at least six weeks in advance.

WNBC-TV Channel 4

30 Rockefeller Plaza 7th Floor
New York, New York 10112
Tel: (212) 664-4227; (212) 664-4444
Email: ofelia.castiblanco@nbcuni.com
Website: www.wnbc.com

Contact: Public Service Announcements: Ofelia Castiblanco, Director of Community Affairs

Deadline: 2-3 weeks prior to event

Guidelines: accepts taped copy of 30/60/15/10 seconds on 1” tape. Send accompanying letter on organization letterhead and proof of nonprofit status.
WNYW Channel 5/FOX 5

205 East 67th Street
New York, New York 10021
Tel: (212) 452-3983
Email: joesilvestri@foxtv.com
Website: www.myfoxny.com

Contact: Public Service Announcements and Community Calendar: Joe Silvestri, Public Affairs

Deadline: first of the preceding month of anticipated broadcast. 4-6 weeks in advance for video reel.

Guidelines: send accompanying letter on organization letterhead with proof of nonprofit status. For Community Calendar, make sure to include contact person and contact number. For PSAs, send Beta SP tape of 10 or 30 seconds.

Specialty Publications

Chamber Music America

99 Madison Avenue
New York, New York 10016
Tel: (212) 242-2022
Fax: (212) 242-7955
Website: www.chamber-music.org

Hot House Jazz Magazine

PO Box 20212 - Park West Station
New York, New York 10025
Tel: (888) 899-8007
Fax: (866) 548-8494
Email: gwen@hothousejazz.com
Website: www.hothousejazz.com
Contacts: Gwen Calvier, President; Yvonne Ervin, Copy Editor
Monthly Jazz magazine featuring information on New York jazz clubs, concerts and festivals, as well as commentary on up-and-comers and established talent.

**Jersey Jazz**

PO Box 410  
Brookside, New Jersey 07926  
Tel: (800) 303-6557 (hot-line for upcoming events)  
93 West End Avenue  
North Plainfield, New Jersey 07060  
Email: info@njjs.org  
Website: www.njjs.org  
Contact: Mike Katz, President

Monthly magazine contains feature articles, photos, music calendars, concert reviews, and society information.

**New Jersey Poetry Calendar**

Maria Mazziotti Gillan, Executive Director  
Passaic County Community College  
One College Boulevard  
Paterson, New Jersey 07505  
Tel: (973) 684-6555  
Fax: (973) 523-6085  
Email: sdesai@pccc.edu  
Website: www.pccc.edu/poetry  
Contacts: Laura Boss and Maria Mazziotti Gillan, Editors

Monthly publication, except for July and August. Listings must be received by the first of the month, preceding the month in which the reading takes place. No listings will be accepted by telephone; only by e-mail. Send listings typed and in the same format as those included in the calendar.
Websites that Publish Event Listings

Advocates for New Jersey History
www.njhistoryadvocates.org

Americans for the Arts
www.americansforthearts.org

Art Deadlines List
http://artdeadlineslist.com

Celebrate New Jersey
www.celebratenj.org

Discover Jersey Arts
www.jerseyarts.com

Enjoy NJ
www.njenjoy.com
JerseyMusic.com New Jersey’s Local Music Connection
http://jerseymusic.com/

New Jersey Monthly
www.njmonthly.com

NJ.com Everything New Jersey
www.nj.com/events/

New Jersey Travel Guide
http://njgin.state.nj.us

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www.njtheater.org

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