



Passaic County Community College Continuing Education

**Paterson Campus
Spring 2012**

Notary Public

There is a growing need for Notaries Public. This workshop is designed to clarify New Jersey Notaries Public job duties, responsibilities and obligations as well as demonstrate prudent notary practices and skills that if followed can protect the notary, the employer and the public in general.

Cost: \$30

Materials/Book Fee: \$25

Course #: NBS 601 M1

Date: Thursday , March 8

Time: 5:30 – 9:30 pm

Place: Paterson, HC 205

Call and sign-up now! 973-684-6153

Continuing Education Registration

Registration for classes is easy. You may register for continuing education classes by phone (973) 684-6153, by mail (Continuing Education, Passaic County Community College, One College Boulevard, Paterson, NJ 07505-1179), or in person at the Hamilton Club Building, 32 Church Street, Paterson. If by phone, use VISA, MasterCard, or Discover. The college reserves the right to cancel courses or to change dates if necessary. All attempts will be made to notify students. Any request for cancellation by a student must be received by mail or by phone at least 24 hours before the class is scheduled to begin. No late requests will be honored, only credit toward another class upon approval. Refunds may take up to several weeks.

No Refunds After First Class

PCCC Student Registration Form For Continuing Education Courses

Social Security # _____ New **Credit Card Only. Please Charge:**
 Male Female Fall Visa MasterCard Discover
 Date of Birth _____ **Returning** Account # _____
 Expiration Date _____
 Signature _____

LAST NAME FIRST NAME MI HOME TEL. # BUS. TEL. #

STREET CITY COUNTY STATE ZIP CODE

EMERGENCY #

Course Code	Course Title	Location	Fee
Total			

E-MAIL

For Official Use Only

CIRCLE: CASH, CHECK, CHARGE, M.O.
 SENIOR CITIZEN PROOF OF AGE
 STAFF THIRD PARTY

 INITIAL ACCEPTING OF PERSON

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT AND AGREE TO THE TERMS OF THE COURSE

SIGNATURE _____

Enclose a check or money order payable to Passaic County Community College for the above courses.

No refund after 1st class meeting.

Mail this form and payment to:

**Continuing Education
 Passaic County Community College
 One College Boulevard, Paterson, NJ 07505-1179
 Telephone # (973) 684-6153**