



Passaic County Community College Center for Continuing Education and Workforce Development

Paterson and Wanaque Campus
Fall 2013

Notary Public

There is a growing need for Notaries Public. This workshop is designed to clarify New Jersey Notaries Public job duties, responsibilities and obligations as well as demonstrate prudent notary practices and skills that if followed can protect the notary, the employer and the public in general.

Cost: \$40

Materials/Book Fee: \$25

Course #: NBS 601 M1

Date: Thu, October 3

Time: 5:30 – 9:30 pm

Place: Paterson, HC 205

Course #: NBS 601 W1

Date: Thu, November 14

Time: 5:30 – 9:30 pm

Place: Wanaque , W119

Call and sign-up today! 973-684-6226

Continuing Education Registration

Registration for classes is easy. You may register for continuing education classes by phone (973) 684-6153, by mail (Continuing Education, Passaic County Community College, One College Boulevard, Paterson, NJ 07505-1179), or in person at the Hamilton Club Building, 32 Church Street, Paterson. If by phone, use VISA, MasterCard, or Discover. The college reserves the right to cancel courses or to change dates if necessary. All attempts will be made to notify students. Any request for cancellation by a student must be received by mail or by phone at least 24 hours before the class is scheduled to begin. No late requests will be honored, only credit toward another class upon approval. Refunds may take up to several weeks.

No Refunds After First Class

PCCC Student Registration Form For Continuing Education Courses

Social Security # _____ New
 Male Female Fall
 Date of Birth _____ Returning

LAST NAME	FIRST NAME	MI	HOME TEL. #	BUS. TEL. #
STREET	CITY	COUNTY	STATE	ZIP CODE

EMERGENCY # _____

Course Code	Course Title	Location	Fee
Total			

E-MAIL _____

For Official Use Only

CIRCLE: CASH, CHECK, CHARGE, M.O.
 SENIOR CITIZEN PROOF OF AGE
 STAFF THIRD PARTY

 INITIAL ACCEPTING OF PERSON

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT AND AGREE TO THE TERMS OF THE COURSE

 SIGNATURE

**Enclose a check or money order payable to Passaic County Community College for the above courses.
 No refund after 1st class meeting.
 Mail this form and payment to:
 Continuing Education
 Passaic County Community College
 One College Boulevard, Paterson, NJ 07505-1179
 Telephone # (973) 684-6153**