



PASSAIC COUNTY COMMUNITY COLLEGE

Attached are the Board resolutions passed at the March 15, 2016 Board of Trustees meeting. If you have any questions, please call me.

STEVEN ROSE, Ed.D.
SECRETARY
BOARD OF TRUSTEES

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA**

At 7:00 p.m. on Tuesday, March 15, 2016, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in The Paterson Room, Passaic County Community College, One College Boulevard, Paterson, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

CALL TO ORDER

ROLL CALL

CONSIDERATION OF MINUTES – February 16, 2016

PRESENTATION: LibGuides

REPORTS

President: NJ Community Colleges Fact Book and Directory
Significant Activities
Statement of Revenue and Expenditure Projections

Chairman

DISCUSSION AGENDA

- A. **ACADEMIC ITEM**
Acceptance of Grant Award from the NJ Historical Commission
- B. **BUSINESS ITEMS**
Purchases of Goods and Services
Memorandum of Understanding between PCCC, the City of Paterson,
and the Paterson Board of Education
- C. **PERSONNEL ITEMS**
- D. **SPECIAL RECOGNITION**

EXECUTIVE SESSION

Discussion of personnel, contract negotiations, and matters protected by attorney-client privilege

ACTION ITEMS

Consent Resolution

- A. **Academic Items**
Acceptance of Grant Award from the NJ Historical Commission
- B. **Business Items**
Purchases of Goods & Services
Memorandum of Understanding between PCCC, the City of Paterson,
and the Paterson Board of Education
- C. **Personnel Items**
- D. **Special Recognition**
Individual Resolution(s)

REMARKS: PUBLIC; TRUSTEES

ADJOURNMENT

The following are the minutes of the Board of Trustees of Passaic County Community College, One College Boulevard, Paterson, New Jersey, held on Tuesday, February 16, 2016.

CALL TO ORDER

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on December 1, 2015.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:08 p.m. A copy of the agenda was reviewed and available for public inspection.

ROLL CALL

Assad R. Akhter
Robert Davis
Alonzo Moody
Sharon C. Smith

Tyler Solari, Alumni Representative
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent

Richard A. DuHaime
Yolanda Esquiche
Jeffrey P. Gardner
Patricia Kebrdle

CONSIDERATION OF MINUTES – January 19, 2016

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for January 19, 2016; moved by Trustee Davis; seconded by Trustee Tanis. Upon roll call, Resolution #1 passed with Trustee Moody “abstaining” and all other members present voting “yes.”

PRESENTATIONS

Nurse Education: A Student’s Perspective

Prior to the beginning of this evening’s presentation, President Rose referred to the array of news articles in the board packet that pertained to the Bachelor of Science in Nursing (BSN) program for PCCC. He informed the Board that the program announcement was recently presented to the New Jersey Presidents’ Council for consideration, and the news must have reached all the way to Pennsylvania since the one article was from the Philadelphia Inquirer.

President Rose gave an update on the status of the proposed BSN program at PCCC noting that it was now in the hands of the Secretary of Higher Education, Ms. Rochelle Hendricks.

Ms. Donna Stankiewicz, Associate Dean for Nurse Education and Sciences, was then introduced. She noted that during the July Board of Trustees meeting, she gave an update on the status of the nursing program and its future outlook, and this time she thought it would be great hearing from two current nursing students. Before she introduced them, she informed the Board that the nursing students from PCCC passed the 2015 NCLEX exam with a 94.83% pass rate, compared to the 84.53% national average.

Dean Stankiewicz then introduced Ms. Patricia Tailor, who was enrolled in the joint PCCC/Sussex County Community College Nurse Education Program; and Ms. Maria Hopper, a Nursing IV student at PCCC who plans to graduate this coming May. Both students praised the nurse education that they received from PCCC emphasizing especially the dedication and knowledge of its nurse education faculty, and the high standards each one holds for the profession.

Both students implored the Board and President Rose to continue to attain approval for its BSN program, based on need and because affordability was foremost. Ms. Tailor noted that she recently was employed at Newton Memorial Hospital. A condition for her continuing employment is that she earns a B.S.N. degree within five years. She stressed that the current options she has to obtain the degree are all very expensive. Ms. Hopper (who will become a clinical nurse specialist) agreed stating she was grateful for the nurse education program at PCCC and being able to offer the BSN at PCCC would not only provide affordability, but savings in travel as well. She also pointed out that the need was great in addressing the nursing shortage that has been talked about due to retirement of the aging nurse workforce and having this program at the College would help address that shortage tremendously.

President Rose asked the two students if they would be willing to speak to a publicist at the Wall Street Journal about going forward with the Bachelor of Science in Nursing; both gave their permission to be interviewed.

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda.

A. Academic Items

Agreement with Sussex County Community College

President Rose gave background information for the benefit of the new trustees on the agreement Passaic County Community College (PCCC) has had with Sussex County Community

College (SCCC) over the last 20 years in providing nurse education to the SCCC students on their campus.

B. Business Items

Purchases of Goods and Services

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et seq and NJSA 18A:64A-25 et al. are so noted and recommended:

- Information Technology Hardware
- College Bookstore Purchases (Education Supplies and Textbooks)
- Fitness Center Equipment for Wanaque (President Rose provided each member with a revised purchasing memo noting that the one change to it was recommended by Alumni Representative Solari, and that was to increase specific equipment for the New Fitness Center at Wanaque)
- RFQ 16-03 Books and Multimedia Content

C. Personnel Items

The personnel items were pending the outcome of the Executive Session discussion.

REPORTS

President: President Rose took this opportunity to provide his understanding of the recently released budget for the State of New Jersey by Governor Chris Christie, and what it meant for community colleges. He stated that it appears level funding was recommended, but revisions to the State Health Benefits Plan were on the horizon. At this time, the details for those revisions were still being discussed.

Chairman: None

EXECUTIVE SESSION

Chairman Nutter asked for a motion to go into executive session at 7:35 p.m.; moved by Trustee Davis; seconded by Trustee Akhter. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action would be taken. Upon roll call, the motion to go into executive session was approved by all members present voting "yes."

ROLL CALL

Assad R. Akhter
Robert Davis
Alonzo Moody

Sharon C. Smith
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent

Richard A. DuHaime
Yolanda Esquiche
Jeffrey P. Gardner
Patricia Kebrdle

Chairman Nutter called the meeting to order at 7:40p.m., stating that the Board met in Executive Session to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action was taken.

ACTION ITEMS AGENDA

Consent Resolution

Trustee Smith moved Resolution #2-Consent Resolution Items A, B, and C; seconded by Trustee Akhter. Upon roll call, Resolution #2 passed with all members present voting "yes."

A. ACADEMIC ITEMS

Nurse Education Program Agreement with Sussex County Community College

The Agreement with Sussex County Community College ("SCCC") and Passaic County Community College ("PCCC") enabling students of Sussex County Community College to pursue an Associate of Applied Science degree in Nurse Education. Students who enroll in the program option defined by this Contract will be permitted to complete the first and second year course requirements of PCCC's Nurse Education Program by taking clinical courses offered by PCCC at SCCC, effective Spring 2016 through Fall 2017.

B. BUSINESS ITEMS

Purchases of Goods and Services

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4et. seq. and NJSA 18A:64A-25 et al.

are so noted and recommended. The Vice President for Finance and Administration certifies funding is available.

Information Technology Hardware (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – State Contract Pricing)

Apple Computer, Inc.
1 Infinite Loop
Cupertino, CA 95014

\$11,856.93
(Recommended Award)

- A. Desktop Computer for Information Technology Department (Funding Source: College Capital Budget), \$2,758.00
- B. Laptop Computers and Accessories for Science Department Faculty (Funding Source: College Operating Budget), \$4,292.00
- C. Laptop Computers and Accessories for Northeast Resiliency Consortium Staff (Funding Source: Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant), \$3,194.89
- D. Desktop Computers and Accessories for Public Safety Video Wall (Funding Source: Homeland Security Grant), \$1,612.04

College Bookstore Purchases (Educational Supplies and Textbooks) (Public Bid Exception per NJSA 18A:64A-25.5 a. (21) – Educational Supplies) (Revised estimate for FY2016) (Funding Source: \$88,000.00 Grant Funds; \$37,000 College Operating Funds)

Follett Higher Education Group
Store #664
3146 Solution Center
Chicago, IL 60677

\$125,000.00
(Recommended Award)

Fitness Center Equipment for Wanaque (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – State Contract Pricing)
(Funding Source: College Capital Budget)

Fitness Lifestyles
614 Cookman Avenue
Asbury Park, NJ 07712

\$77,923.80
(Recommended Award)

**RFQ 16-03 Books and Multimedia Content (Public Bid Exception per NJSA 18A:64A-25.5 a.
(6) – Library Material) (Funding Source: College Capital Budget)**

YBP Library Services, Inc.
999 Maple Street
Contoocook, NH 03229

\$60,000.00
(Recommended Award)

Sublease of Real Estate known as 218 Van Houten Street

The Sublease Agreement for property known as 218 Van Houten Street in the City of Paterson in the County of Passaic, which term begins on February 15, 2016 and terminates on December 31, 2020, at which time the College has the option to execute its purchase of the property and then sell it to Zohra, LLC.

C. PERSONNEL ITEMS

- I. Separations: A: Lynn D’Amario, Student Development Specialist/Special Populations
B: Lauren Kunkera, Coordinator of Student Accounts
- II. Appointments: A: Rasheena Williams, HR Technical Specialist (Temp, FT)
B: Cheryl Zhang, Acting Director of Financial Aid
- III. Part-time / Temporary Appointments

REMARKS:

Public: None

Trustees: Trustee Akhter gave highlights of his first conference he attended as a new Trustee, which was the Association of Community College Trustees National Legislative Summit, held in Washington, D.C., wherein he had the privilege of meeting with State Representatives. He also noted the outstanding support of Passaic County Community College and the fantastic support the proposed BSN program was receiving.

President Rose noted here that the PELL program was an important issue, as well as, the Ability-to-Benefit program, both of which appear to have bipartisan support. Both programs, he stated, would benefit individuals seeking a higher education.

Chairman Nutter spoke about the two luncheon speakers, Mr. Steve Schmidt and Mr. Eugene Robinson, who spoke on the topic of the current political climate, as well as, human/race relations.

ADJOURNMENT

Chairman Nutter asked for a motion to adjourn the meeting at 7:55 p.m.; moved by Trustee Akhter; seconded by Trustee Smith. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting "yes."

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D

Offered by TANIS Seconded by AKHTER

	Yes	No	Abstain	Absent
Board of Trustees				
Akhter	X			
Davis	X			
DuHaime	X			
Esquiche	X			
Gardner				X
Kebrdle	X			
Moody	X			
Smith	X			
Tanis	X			
Nutter	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President and the Board of Trustees, hereby approves the following actions:

A. ACADEMIC ITEMS

From the New Jersey Historical Commission (NJHC)/Department of State: FY16 Project Grant for the period ending June 30, 2016 in the amount of \$11,900 to the Passaic County Cultural & Heritage Council (PCCHC) in support of the following project: "Gaetano Federici: Documenting with His Sculptures the History of Paterson."

B. BUSINESS ITEMS

Purchases of Goods and Services

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administration certifies funding is available.

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2-CONSENT AGENDA ITEMS A, B, C, and D

Information Technology Hardware (Blade Servers and Accessories for Northeast Resiliency Consortium) (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – State Contract or Equivalent Pricing) (Funding Source: Trade Adjustment Assistance Community College and Career Training (TAACCCT) Grant)

PKA Tech IT Solutions **\$12,589.87**
One Executive Boulevard, Suite 101 **(Recommended Award)**
Suffern, NY 10901

Information Technology Hardware (Samsung Zero Clients and Desktop Computers)
(Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – State Contract or Equivalent Pricing)
(Funding Sources: \$22,519.25 College Capital Budget - 2015, \$12,125.75 Higher Education Technology Infrastructure Fund Grant)

CDW Government **\$34,645.00**
75 Remittance Drive, Suite 1515 **(Recommended Award)**
Chicago, IL 60675

Emergency Elevator Repairs (Public Bid Exception per NJSA 18A:64A-25.6 Emergency Purchase) (Funding Source: College Operating Budget - 2016)

Current Elevator Technology, Inc. **\$30,000.00**
PO Box 240 **(Recommended Award)**
Milford, PA 18337

Memorandum of Understanding between PCCC and the City of Paterson

The Memorandum of Understanding (MOU) between Passaic County Community College and the City of Paterson concerning a joint project between the City of Paterson, the Paterson Board of Education, and the College, which involves operation of the former Cablevision studio at 77 Ellison Street, Paterson, New Jersey. A significant benefit to the College will be internships for our students in our Communications Program.

C. PERSONNEL ITEMS

- I. Separations: A: Nadine Daring, HIT Instructor
B: Walter Pearn, Asst Professor, Criminal Justice
C: Kathleen Nelson, Associate Registrar
- II. Appointments: A: Dolores Molinaro, Assistant Director, Human Resources
B: Rafaela Ramirez, Student Activities Specialist
- III. Reappointment of Professional Staff
- IV. Part-time / Temporary Appointments

D. SPECIAL RECOGNITION

Resolution Commending Trustee Aurora Blanco, in Appreciation for her Dedication and Service as a Trustee of the Passaic County Community College Board of Trustees, 2010 to 2015.