

PASSAIC COUNTY COMMUNITY COLLEGE

*Thank you for your
interest in Passaic County
Community College.*

In addition to over 50 degree programs, PCCC offers an Honors Program, leadership opportunities in student activities - including student government and the college newspaper - and both intercollegiate and intramural athletics. Transfer agreements with more than 25 colleges and universities guarantee your continued success beyond PCCC.

Our rolling admission process allows ample time for enrollment. Our Admissions staff is available to meet with you and answer all your college questions. Please contact us at: **(973)684-6868** or **admissions@pccc.edu**.

We look forward to having you as a PCCC student.

Sincerely,
The Admissions Staff at PCCC



ADMISSIONS APPLICATION PACKET

THE ADMISSION PROCESS

- 1. SUBMIT YOUR APPLICATION.** Completed applications can be submitted in person to the PCCC Admissions Office at the Paterson Campus, the Main Office at the Wanaque Academic Center or the Passaic Academic Center. Applications may also be submitted by fax (973) 684-6778 or by mail to PCCC Admissions, One College Blvd, Paterson, NJ 07505-1179.
- 2. HAVE AN OFFICIAL COPY OF YOUR HIGH SCHOOL TRANSCRIPT SENT TO THE ADMISSIONS OFFICE.** College graduates and transfer students must have official transcripts sent to the Admissions Office prior to registration.
- 3. IMMUNIZATION REQUIREMENT:** NJ state law requires that all first-time, full-time students born after 1957 show a valid record of immunization that includes two doses of measles-containing vaccine, the Hepatitis B three series vaccination, and one dose of mumps and rubella vaccine.
- 4. MAKE AN APPOINTMENT FOR A PLACEMENT TEST:** Call the Admissions Office at (973) 684-6868 to make an appointment to take either the Basic Skills Test, or if English is not your first language, the ESL Test. US College graduates and transfer students may be exempt from the test if an official transcript is received prior to registration. New students cannot register without taking the placement exam. More information about placement testing is available on the PCCC Website.
- 5. REGISTRATION:** All students will be contacted for New Student Orientation and Registration.

DON'T FORGET – Make an appointment for the PCCC Placement Exam by calling (973) 684-6868. Information and sample questions are available by logging on to www.pccc.edu/admissions and clicking on Basic Skills Placement Testing.

DON'T FORGET – If you are interested in financial aid you must apply early.

CALL (973) 684-6868 FOR MORE INFORMATION!

DIRECTIONS FOR APPLYING

Fill out the application completely.

This application is for first-time students. If you've attended PCCC before and have been away for at least one semester, please contact the Admissions Office.

PLEASE NOTE: International students who wish to study at PCCC on an F-1 or M-1 student visa must contact the Admissions Office for specific instructions, documents and deadlines. Please allow for at least 6 months prior to the semester you wish to begin.

SOCIAL SECURITY NUMBER: Please provide your Social Security number (SSN). If you do not have a Social Security number, please leave the field blank. PCCC assigns each student an identification number when we process your application. Please take note, a Social Security number is required for you to receive state and federal financial aid and some non-need scholarships, and to ensure your claim for the Hope Tax Credit on your federal tax return, if eligible. However, you are not required to submit a Social Security number for admission to PCCC.

PCCC is committed to insuring the privacy and confidentiality of every student. Although you are not required to provide your SSN for admission, your SSN helps coordinate your admission application with incoming information (i.e. high school and college transcripts) as well as the Office of Financial Aid, which must use your SSN to process your aid application. If you are an international student or recent immigrant who does not have a Social Security number, please leave the SSN field blank. You will receive your student identification number in your acceptance letter.

LOCATIONS

- Main Campus, *One College Blvd, Paterson NJ*
- Wanaque Academic Center, *500 Union Blvd, Wanaque NJ*
- PCCC Public Safety Academy, *300 Oldham Rd, Wayne***
- Passaic Academic Center, *2 Paulison Avenue, Passaic*

** For Fire Science and EMT classes

ADMISSION CHECKLIST



Filling out the Admissions Application is just the first step to becoming a PCCC student. Use this checklist to help keep track of all that you need to do!

- Complete the PCCC Admissions Application and submit it for processing. (See Step 1 on cover).
- Make an appointment for Placement Testing. Information and sample test questions can be found at www.pccc.edu/admissions.
- Determine how you will pay your tuition: PCCC offers many payment options and financial aid programs. If you are interested in financial aid, you must complete the Free Application for Federal Student Aid at www.fafsa.ed.gov. This important step should be completed as soon as possible and prior to registering for classes. PCCC's code for financial aid is 009994. For further information or assistance on financial aid, call 973-684-6100.
- Have your official High School transcripts forwarded to the PCCC Admissions Office, One College Blvd., Paterson, NJ 07505-1179.
- Have immunizations records forwarded to the PCCC Admissions Office, One College Blvd., Paterson, NJ 07505-1179.
- Transfer students: Have your official College transcripts forwarded to the PCCC Admissions Office, One College Blvd., Paterson, NJ 07505-1179. If you want a Transfer Credit evaluation, be sure to check the box on the application.
- Register for classes.

PROGRAM OF STUDY

You must choose an academic program (major) on the application. The list of academic programs can be found below.

ASSOCIATE IN ARTS DEGREES

ASSOCIATE IN SCIENCE DEGREES

Business Administration	
Accounting/Finance.....	A.S.
Hospitality Management.....	A.S.
Information Technology.....	A.S.
International Business.....	A.S.
Management/Marketing.....	A.S.
Professional Sales.....	A.S.
Public Administration.....	A.S.
Applied Computer Science.....	A.S.
Health Science**.....	A.S.
Human Services.....	A.S.
Addictions Option.....	A.S.
Gerontology Option.....	A.S.
Liberal Arts	
Communication.....	A.A.
Criminal Justice.....	A.A.
Early Childhood Education.....	A.A.
Engineering Science.....	A.S.
English.....	A.A.
Exercise Science.....	A.S.
Humanities.....	A.A.
Mathematics.....	A.S.
Musical Studies.....	A.A.
Psychology.....	A.A.
Pre-professional Scientific.....	A.S.
Biotechnology.....	A.S.
Sciences.....	A.S.
Sociology.....	A.A.
Teacher Education.....	A.A.
Theater.....	A.A.

ASSOCIATE OF APPLIED SCIENCE

Accounting.....	A.A.S.
Criminal Justice.....	A.A.S.
Corrections Option.....	A.A.S.
Early Childhood Education.....	A.A.S.
Electronic Engineering Technology.....	A.A.S.
Energy Utility Technology.....	A.A.S.
Fire Science Technology.....	A.A.S.
Health Information Technology.....	A.A.S.
Information Technology.....	A.A.S.
Specializations available in Business Technology, Network Administration, User Support Services and Web Technology	
Nurse Education*.....	A.A.S.
LPN Mobility*.....	A.A.S.
Radiography*.....	A.A.S.
Technical Studies.....	A.A.S.

SHORTER CAREER PROGRAMS

CREDIT CERTIFICATES (30 CREDITS OR MORE)

Corrections
Criminal Justice
Fire Science
General Studies
Human Services Specialist
Information Technology
Network Administration
User Support Services
Web Technology
Legal Administration Assistant
Medical Coding
Medical Transcription
Word Processing Specialist

CERTIFICATE OF ACHIEVEMENT

These certificates are issued by the Academic Department. If you are interested in applying for one of these, please contact the Department Chairperson.

AutoCAD Drafting
Child Development Associate
Computerized Accounting
Cyber Security and Computer Forensics
E-Commerce
Emergency Management
Fitness Specialist
Graphic Design and Digital Media
Microcomputer Software Specialist
Network Administration
PC Basic Skills
Sales Associate
Social Services
Web Technology

SPECIAL TRAINING PROGRAMS (NON-CREDIT)

Culinary Arts
Patient Care Associate

UNDECIDED ON MAJOR

Matriculated: I am undecided at this time but I intend to pursue a degree.

Non-Matriculated: I am not interested in choosing a major or seeking a degree at this time. (Students in this category are not eligible for Financial Aid.)

*Admission to the College does not guarantee or imply admissions to the Nursing or Radiography programs. These programs have specific admission requirements. Please contact the Admissions Office for more information.

**The Health Science program is for those who are currently licensed or certified in a health science field or a graduate of a hospital-based or accredited post-secondary health program. Please contact the Admissions Office for more information.

ADMIT STATUS

New Student: First time attending any college or university.

Transfer Student: Transferring from an accredited college or university. Please have an official copy of your transcript sent to PCCC Admission Office.

Visiting Student: Currently enrolled at another college or university. You must have written permission from your home school.

College Graduate: Graduate of a college or university. You must have an official copy of your transcript sent to the Admissions Office.

EDUCATIONAL INFORMATION

All students are required to have official transcripts of high school, GED (if applicable) and College (if transferring) sent to the PCCC Admissions office. If documents are from outside the US, they may need to be evaluated by World Education Services and, if not in English, accompanied by official translations.

TUITION AND FEES FOR CREDIT COURSES

(2008/09 Academic Year, subject to change for 2009/10)

NJ Residents/per credit.....	\$88.50
Out of State Residents/per credit.....	\$177.00
General College fee/per credit (all students).....	\$15.50
Student Activity fee/per credit (all students).....	\$2.20
Athletic Activity fee/per credit (all students).....	\$1.95
Technology fee/per credit (all students).....	\$5.50
Online fee (per student/per semester).....	\$65.00

NOTE: Some courses have additional fees. See course schedule for details.

FINANCIAL AID

Federal and student grants, loans and jobs on campus are available as are academic and need-based scholarships. Prospective students must complete the FAFSA online prior to registering for classes to assure their eligibility determination. PCCC's Financial Aid Office is available to help prospective students and their families. For information go to www.fafsa.ed.gov or call (973) 684-6100

EDUCATIONAL OPPORTUNITY FUND (EOF)

This program is designed to provide access to higher education for those who show potential but who also need additional support services and financial aid to be academically successful. Students whose family income exceeds the income guidelines below should contact the EOF Director at (973) 684-5662 to ascertain if they fall within the Discretionary Income Levels.

EOF INCOME ELIGIBILITY SCALE

Academic Year 2008-2009 (subject to change)

Household size	Gross Income (NOT TO EXCEED)
1.....	\$20,420
2.....	\$27,380
3.....	\$34,340
4.....	\$41,300
5.....	\$48,260
6.....	\$55,220
7.....	\$62,180
8.....	\$69,140

(Add \$6,960 for each additional member of the household)
Educational Opportunity Fund (EOF)

ENGLISH AS A SECOND LANGUAGE

Developed for non-native speakers of English, the English as a Second Language (ESL) program focuses on listening, speaking, reading, and writing skills to help students attain their personal and academic goals. Placement in ESL classes is determined by placement exam results. The ESL program is a support program, not an academic program or major and cannot be listed as such on the application. Students should list on the application the program they wish to study after completing ESL classes.

RIGHT-TO-KNOW/CLERY ACT

PCCC is committed to providing a safe and secure campus environment. For information regarding Crime Statistics as required by the Crime Awareness and Campus Security Act of 1990 please contact the PCCC Public Safety Office or go to www.pccc.edu.

ARTICULATION (TRANSFER) AGREEMENTS

PCCC has signed agreements with 4-year colleges and universities to ease the transition from the associate to the baccalaureate level. Contact your advisor or the Center for Student Success for specific information about transferring.

Bloomfield College.....	Bloomfield, NJ
Caldwell College.....	Caldwell, NJ
College of St. Elizabeth.....	Convent Station, NJ
East Stroudsburg University.....	East Stroudsburg, PA
Fairleigh Dickinson University.....	Madison and Teaneck, NJ
Felician College.....	Lodi, NJ
John Jay College.....	New York, NY
Kean University.....	Union, NJ
Manhattan College.....	Riverdale, NY
Metropolitan College of New York.....	New York, NY
Monroe College.....	New York, NY
Montclair State University.....	Montclair, NJ
New Jersey City University.....	Jersey City, NJ
New Jersey Institute of Technology.....	Newark, NJ
New York Chiropractic College.....	Seneca Falls, NY
New York University.....	New York, NY
Pennsylvania College of.....	Horsham, PA
Straight Chiropractic.....	
Ramapo College.....	Mahwah, NJ
Rutgers, the State University.....	Newark, NJ
Saint Peter's College.....	Jersey City, NJ
Seton Hall University.....	South Orange, NJ
Stevens Institute of Technology.....	Hoboken, NJ
The College of Insurance.....	New York, NY
Thomas Edison State College.....	Trenton, NJ
William Paterson University.....	Wayne, NJ