



# Passaic County Community College

## Registration Form

**First Name** 
**Last Name** 
**Student ID**

**Street Address** 
**City** 
**State** 
**Zip**

**County** 
**Contact Phone Number** 
**Date of Birth**

**Term**

Course # (Ex: CIS-101)	Section # (Ex: M01)	Course Title	Credits	Days	Times
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### I UNDERSTAND AND AGREE to the following items:

#### Registration Policy

If I register and do not officially withdraw, I may receive an "F" grade for each course, which will negatively impact my G.P.A. I understand that tuition refund/adjustments will be based on the date of my withdrawal and the PCCC Official Refund policy. **Please see Refund Policy dates at [www.pccc.edu/bursar](http://www.pccc.edu/bursar).**

#### Payment and Fee Policy

Once registered I am responsible for all tuition and fees, including and not limited to; parking fees, bookstore charges, late fees (for non or late payments), non attend fee (for not attending and failing to drop courses properly), and/or collections agency charges (for all delinquent accounts turned over to collections). I authorize and acknowledge that the college will use any credit balances on my account to pay any outstanding debt at the time of the credit balance prior to issuing a refund. I understand that all future correspondence will be sent to my College portal email and it is my responsibility to check and maintain.

By signing below I am acknowledging that I would like to receive my 1098-T in an electronic format. I understand that I have the right request it in paper format in the future with written notification to the Bursar's office.

**Student Signature**

**Date**

**PCCC Counselor / Advisor Signature**

**Date**

Check statements which apply:

- US Citizen or Permanent Resident
- Non-resident alien
- Other

- US citizen or permanent resident and resident of Passaic County for at least 6 months.
- US Citizen or permanent resident and NJ (Non-Passaic County) resident for at least 6 months.
- Non-Citizen or US Citizen who is not a NJ Resident.

For statistical purposes only please check one: (optional)

- Race and ethnicity unknown
- Hispanics of any Race
- For Non-Hispanics Only
- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or other Pacific Islander
- White
- Two or more races

Processed by  
(Office use only)

Processed date