

**BOARD OF TRUSTEES
PASSAIC COUNTY COMMUNITY COLLEGE
AGENDA**

At 7:00 p.m. on Tuesday, July 16, 2019, the Board of Trustees of Passaic County Community College will hold a regular meeting. The meeting will take place in Room W125, Passaic County Community College, Wanaque Academic Center located at 500 Union Avenue, Wanaque, New Jersey. The public is invited to attend, per the Open Public Meetings Act, N.J.S.A. 10:4-6. In addition, the Board will meet in executive session to discuss such issues as are allowed pursuant to NJSA 10:4-12. A copy of the agenda and packet are available for public inspection.

**CALL TO ORDER
ROLL CALL**

CONSIDERATION OF MINUTES – June 18, 2019

PRESENTATIONS:

1. PCCC Culinary Arts Baking Program
2. Rifle Camp Park Project

REPORTS

President: Significant Activities
 Passaic County Community College 2019 Fact Book
 News Articles

Chairman

DISCUSSION AGENDA

- A. BUSINESS ITEMS**
 Purchases of Goods and Services
- B. PERSONNEL ITEMS**

EXECUTIVE SESSION

Discussion of personnel, contract matters, and matters protected by attorney-client privilege
License Agreement with The Passaic County Historical Society

ACTION ITEMS - Consent Resolution

- A. Business Items**
 Purchases of Goods & Services
 License Agreement with The Passaic County Historical Society
- B. Personnel Items**

REMARKS: PUBLIC; TRUSTEES

ADJOURNMENT

**PASSAIC COUNTY COMMUNITY COLLEGE
ROLL CALL**

BOARD OF TRUSTEES	PRESENT	ABSENT
Alumni Rep Medina	X	
DuHaime	X	
Esquiche	X	
Marco	X	
Moody	X	
Pou	X	
Rodriguez	X	
Smith	X	
Trivedi	X	
Tanis		X
Nutter	X	

DATED: JULY 16, 2019

Board of Trustees Minutes
June 18, 2019

The following are the minutes of the Board of Trustees of Passaic County Community College, One College Boulevard, Paterson, New Jersey, held on Tuesday, June 18, 2019.

CALL TO ORDER

President Rose stated that notice of the meeting was mailed to the Herald News, the Record, the Office of the County Clerk, and posted on the bulletin board of the College Boulevard building on November 14, 2018.

Chairman Nutter stated that inasmuch as adequate notice of the meeting had been given, the meeting was called to order at 7:04 p.m. A copy of the agenda was reviewed and available for public inspection.

ROLL CALL

Richard A. DuHaime
Yolanda Esquiche
Dennis F. Marco
Sharon C. Smith

Ronak Trivedi
Alex Medina, Alumni Representative
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent

Alonzo Moody
Taina Pou
Carlos Rodriguez

CONSIDERATION OF MINUTES – May 21, 2019

Chairman Nutter asked for a motion on Resolution #1 – Consideration of Minutes for May 21, 2019; moved by Trustee Marco; seconded by Trustee Tanis. Upon roll call, Resolution #1 passed with Trustee Trivedi “abstaining” and all other members present voting “yes.”

PRESENTATIONS

Scaling Up Community College Efforts for Student Success Project (SUCCESS)

Dr. Jacqueline Kineavy, Senior Vice President, Academic and Student Affairs and Dr. Dawn Norman, Coordinator, Guided Pathways Advisement together spoke on the Manpower Demonstration Research Corporation (MDRC) stating it was a non-profit education and social research organization and the program *Scaling Up Community College Efforts for Student Success Program (SUCCESS)* was one in which PCCC has been chosen to participate in.

Through a joint PowerPoint presentation, each explained the *SUCCESS* program and how it aims to improve graduation rates at community colleges. The community colleges highlighted that evening were in Ohio and Detroit, each using an MDRC program. The program was a five-year commitment between MDRC and Passaic County Community College and would expand as follows;

- Year 1/Fall 2019 sixty students are chosen;
- Year 2/ Fall 2020 the first study cohort would enroll 150 students, with funding for personnel as well;
- Year 3/ Fall 2021 the second study cohort would enroll 150 students
- Year 4/ 2022-2023 the services and reporting would continue
- Year 5/ 2023-2024 the services and reporting continue with preparation for the program conclusion and the College would explore and incorporate the lessons learned.

The *SUCCESS* program would assist with financial, academic and personal support for students. Passaic County Community College was one of nine schools chosen nationally to participate in the program. To be eligible, a student must be a first-time, full-time student taking college-level courses. The students must commit to proactive coaching twice a month, tutoring and must complete all the required college forms.

Support services would include, in addition to proactive coaching, career exploration and tutoring, holistic advising, inclusive of financial aid and community resources, technological outreach and support. A student could be eligible to receive a \$50.00 monthly financial incentive that can be used for whatever the student may need, such as food, gas, and so forth, but they must stay focused, use the support systems available to them, and do well. Two groups would be formed – those in a control group and the others not in a control group.

Trustee Marco left the meeting at 7:30 p.m.

Trustee Trivedi had questions concerning the selection process for students and the use of a control group. A discussion took place on these topics with additional insight provided by the President, Dr. Kineavy and Dr. Norman informing the Board that the College was invited to apply due to its reputation. This is a research project which is why a control group is utilized and the project is sanctioned by the State of New Jersey.

REPORTS

President/Chairman: No oral report was given.

DISCUSSION AGENDA

The following items were approved for placement on the Action Items agenda.

A. Academic Items

MDRC Agreement for SUCCESS Project

The MDRC Agreement was given as a presentation that evening.

Articulation Agreements (Ramapo and William Paterson University (RN-BSN))

President Rose stated Ramapo College of New Jersey first approached the College and then, William Paterson University on working together for the RN to BSN degree. He emphasized that the College's request to offer a BSN at PCCC was still undecided with the Secretary of Higher Education, and that he believes the College still has a chance to offer that degree

The Articulation Agreement with Ramapo College of New Jersey for an RN to BSN degree permits graduates of the PCCC and/or joint PCCC-SCCC A.A.S in the Nurse Education program to transfer ninety-two (92) credits prior to transferring to Ramapo College where they would need to earn only an additional thirty-six (36) credits to be eligible for a B.S.N. degree.

The Articulation Agreement with William Paterson University of New Jersey for an RN to BSN degree permits graduates of the PCCC and/or PCCC-SCCC A.A.S in the Nurse Education program to transfer ninety (90) credits prior to transferring to William Paterson University where they would need to earn only an additional thirty (30) credits to be eligible for a B.S.N. degree.

B. Business Items

Proposed FY 2020 Tuition and Fees Schedule

President Rose stated the College was trying to be more transparent and alleviate the confusion students have with tuition and fees by building most required fees directly into the tuition. He mentioned that Mr. Steven Hardy, Vice President for Finance and Administrative Services, and Dr. Kineavy have worked an entire year to ensure accuracy in the course fees. Vice President Hardy then presented the change from \$126.00 to \$166.00, which included the preexisting \$26.00 General College fees, a \$14.00 Technology fee, a \$1.50 counseling fee and a \$2.50 online tutoring fee. Vice President Hardy explained that supervisors are needed for students who have field work, which was very costly, so fees have been added to those courses to cover the cost. He further stated that the goal was to keep the increase to a minimum at 2.02%.

A brief question and answer session took place with the President Rose and Vice President Hardy responding.

Trustee Marco returned at 7:50 p.m.

Purchases of Goods and Services

President Rose presented the tutoring.com purchase, stating that many students use the tutoring services the College offers but more was needed, especially for single mothers. The College found a commercial service, which uses professional tutors online, and students can chat or have a video session with a person. Each student would have five hours of service to work with a tutor. He emphasized the more students pass the more they would return, which then would increase the revenue coming into the College.

The following goods and services, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4 et. seq. and NJSA18A:64A-25 et al. are so noted and recommended.

- Information Technology Services (NJEDge)
- Information Technology Services (VMware)
- Information Technology Hardware Maintenance and Support (NJ Contract #87720)
- Information Technology Hardware Maintenance and Support (*Nutanix*)
- Dental Insurance (Employee Dental Insurance Program)
- Food Supplies (Cafeteria/Food Service)
- Postage
- Consulting Services
- Online Tutoring Services
- Request for Proposal 19-09 Online Admissions Software
- Request for Proposal 19-14 Digital Radiology Flat Panel Detector
- Hunterdon County Educational Services Commission (HCESC) Bid # 196 – Office Supplies
- Bid 19-14 Paper-Copier, Fine

C. Personnel Items

The personnel items were pending the outcome of the Executive Session discussion.

EXECUTIVE SESSION

Chairman Nutter asked for a motion to go into executive session at 7:51 p.m.; moved by Trustee Trivedi; seconded by Trustee Smith. Chairman Nutter stated that the Board would meet in Executive Session about twenty minutes to discuss personnel, contract negotiations and matters protected by attorney-client privilege, and that no action would be taken in executive session. Upon roll call, the motion to go into executive session was approved by all members present voting “yes.”

ROLL CALL

Richard A. DuHaime
Yolanda Esquiche
Sharon C. Smith
Ronak Trivedi

Dennis F. Marco
Steven M. Rose, Secretary
Barbara Tanis, Vice Chairwoman
Harvey J. Nutter, Chairman

Absent

Alonzo Moody
Taina Pou
Carlos Rodriguez

Chairman Nutter called the meeting to order at 8:27 p.m., stating that the Board met in Executive Session to discuss personnel, campus expansion, and matters protected by attorney-client privilege, and that no action was taken in executive session.

PUBLIC HEARING

Proposed FY2020 Tuition and Fees Schedule

At this time, Chairman Nutter opened the floor for comments on the Proposed FY2020 Tuition and Fees Schedule. Hearing none, that portion of the meeting was closed.

ACTION ITEMS AGENDA

Consent Resolution

Chairman Nutter asked for a motion on Resolution #2 - Consent Agenda Items A, B, C and D. Trustee Tanis moved Resolution 2; seconded by Trustee Trivedi. Upon roll call, Resolution #2 passed with all members present voting “yes”.

A. ACADEMIC ITEMS

The MDRC Project

The MDRC Project (Scaling Up Community College Efforts for Student Success (**SUCCESS**) as outlined and discussed in the attached document to build financially viable, highly effective programs that dramatically increase three-year graduation rates.

Articulation Agreements

The Articulation Agreement with Ramapo College of New Jersey for an RN to BSN degree permitting graduates of the PCCC and/or joint PCCC-SCCC A.A.S in the Nurse Education program to transfer ninety-two (92) credits prior to transferring to Ramapo College where they would need to earn only an additional thirty-six (36) credits to be eligible for a B.S.N. degree.

The Articulation Agreement with William Paterson University of New Jersey for an RN to BSN degree permitting graduates of the PCCC and/or PCCC-SCCC A.A.S in the Nurse Education program to transfer ninety (90) credits prior to transferring to William Paterson University where they would need to earn only an additional thirty (30) credits to be eligible for a B.S.N. degree.

B. BUSINESS ITEMS

The Proposed FY2020 Tuition and Fees Schedule, as presented and outlined in the attachment.

Purchases of Goods and Services

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

Information Technology Services (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2020 College Operating Funds; \$728,100.00 Budgeted) Internet service costs and annual membership dues for FY-2020.

NJEdge
218 Central Avenue, Suite 3420

\$135,060.00
(Recommended Award)

Newark, NJ 07102

Information Technology Services (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2020 College Operating Funds; \$268,500.00 Budgeted)
VMware support services. NJEdge Contract # 00278834.

Carahsoft Technology Corp **\$74,925.00**
1860 Michael Faraday Drive, Suite 100 **(Recommended Award)**
Reston, VA 20190

Information Technology Hardware Maintenance and Support (Public Bid Exception per NJSA 18A:64A-25.5 a. (24) – at or below State Contract pricing) (Funding Source: FY-2020 College Operating Funds \$268,500.00 Budgeted)
Annual maintenance and support services for routers, firewalls and network switches for FY-2020.
Fulfillment Agent for NJ State Contract # 87720.

Aspire Technology Partners **\$34,924.43**
25 James Way **(Recommended Award)**
Eatontown, NJ 07724

Information Technology Hardware Maintenance and Support (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2020 College Operating Funds; \$268,500.00 Budgeted)
Maintenance and support for *Nutanix* Virtual Computing Platform hardware. 20-month agreement. FY-2021 expenditures contingent upon future budget approvals.

PBG Networks **\$14,954.45 (FY-2020)**
259-A East Browning Road **\$ 9,969.63 (FY-2021)**
Bellmawr, NJ 08031 **(Recommended Award)**

Dental Insurance (Employee Dental Insurance Program) (Public Bid Exception per NJSA 18A:64A-25.5 a. (11) – Insurance) (Funding Source: FY-2019 College Operating Funds; \$42,748.63 Available)
Increase to estimated amount for FY-2019. Due to the timing of contract implementation, some FY-2018 costs were paid in FY-2019 and accrued to FY-2018.

Delta Dental of New Jersey **\$42,748.63**
PO Box 222 **(New Total: \$329,269.26)**
Parsippany, NJ 07054 **(Recommended Award)**

Food Supplies (Cafeteria/Food Service) (Public Bid Exception per NJSA 18A:64A-25.5 a. (7) – Food Supplies and Services) (Funding Source: FY-2020 College Operating Funds; \$236,000.00 Budgeted)
Estimated amounts for FY-2020. Business Entity & Political Contribution disclosures required.

Imperial Bag & Paper Co., LLC **\$26,000.00**
255 Route 1 and 9 **(Recommended Award)**
Jersey City, NJ 07306

Performance Food Group
1 Ikea Drive
Elizabeth, NJ 07207

\$132,000.00
(Recommended Award)

Cardinal Foods, LLC
505B Jefferson Ave.
Secaucus, NJ 07094

\$25,000.00
(Recommended Award)

Postage (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from government board, body, agency or authority) (Funding Source: FY-2020 College Operating Funds and Grant Funds)
Postage services. Estimated amounts FY-2020.

United States Postal Service
PO Box 7274
Philadelphia, PA 19170

\$95,000.00
(Recommended Amount)

United States Postmaster
194 Ward Street
Paterson, NJ 07509

\$35,000.00
(Recommended Amount)

Consulting Services (Public Bid Exception per NJSA 18A:64A- 25.5 a. (15) – Professional Consulting Services) (Funding Source: FY-2019 NJB2B Grant Funds; \$30,000.00 Available)
External evaluator services for New Jersey Bridges to Baccalaureate (NJB2B) Grant. Previously solicited in RFP 19-11 but not awarded as all proposals received exceeded the College’s budget for this service (proposals of \$45,000 and \$199,962 received; budget of \$30,000).

Sagefox Consulting Group
30 Boltwood Walk
Amherst, MA 01002

\$10,000.00 (FY-2019)
\$10,000.00 (FY-2020)
\$10,000.00 (FY-2021)
(Recommended Award)

Online Tutoring Services (Public Bid Exception per NJSA 18A:64A- 25.5 a. (15) – Professional Consulting Services) (Funding Source: FY-2020 College Operating Funds; \$206,040.00 Available)
Online tutoring services for students. Fixed license fee and cost-per-service for services. Not-to-exceed amount.

Tutor.com, Inc.
110 East 42nd Street, 7th Floor
New York, NY 10017

\$206,040.00
(Recommended Award)

Request for Proposal 19-09 Online Admissions Software (Below Public Bid threshold)
(Funding Source: FY-2020 College Operating Funds; \$30,000.00 Budgeted)
Estimated amount FY-2020. Year two of two-year agreement.

Fire Engine Red
P.O. Box 1017
Havertown, PA 19083

\$30,000.00
(Recommended Award)

Request for Proposal 19-14 – Digital Radiology Flat Panel Detector (Below Bid Threshold)
(Funding Source: FY-2019 College Capital Funds; \$37,802.34 Available)

Flat Panel Detector and associated systems; add-on to existing Digital Radiography equipment.

Jefferson Medical and Imaging, Inc.
5470 Berkshire Valley Road
Oak Ridge, NJ 07438

\$24,975.74
(Recommended Award)

Hunterdon County Educational Services Commission (HCESC) Bid # 196 – Office Supplies

(Funding Source: FY-2020 College Operating Funds)

Estimated amount for FY-2020. Office supplies and related materials. New Jersey State Approved Cooperative Pricing System. New Jersey Co-op #34HUNCCP.

Staples Advantage
163 Madison Avenue
Morristown, NJ 07960

\$80,000.00
(Recommended Award)

Bid 19-14 - Paper-Copier, Fine

(Funding Source: FY-2020 College Operating Funds)

Estimated amount for FY-2020. Pricing is cost-per-product.

Paper Mart, Inc.
151 Ridgedale Avenue
East Hanover, NJ 07936

\$72,018.81
(Recommended Award)

C. PERSONNEL ITEMS

- I. Separations
 - A: Margaret Covre, Nurse Education Faculty
 - B: Mark Hillringhouse, English Faculty
 - C: Christine Luftglass, Teacher, CDC

- II. Appointments
 - A: Yanelly Maldonado, Enrichment Specialist, EOF
 - B: Charles Moncrief, Custodian, Facilities
 - C: Candidate withdrew
 - D: Allison Babinski, Domestic Violence Project Coordinator
 - E: Dawn Norman, Assistant Dean, Advisement and Retention
 - F: Nancy Silvestro, Executive Director, Center for Teaching and Learning
 - G: Deirdre Nance, Coordinator, Tutoring Services and Pathway
 - H: Janice Zelikoff, Staff Assistant, Student Affairs
 - I: Lydia Soto, Staff Assistant, Public Safety Academy
 - J: Susan Balik, Director, Cultural Affairs & Poetry Center
 - K: Anna Maria Keegan, Assistant to the Vice President for Finance and Administrative Services

- III. Grant Support Staff Reappointment and Salary, FY 2019-2020
- IV. Exempt Support Staff Salaries, FY 2019-2020
- V. Exempt Administrator Salaries, FY 2019-2020
- VI. Grant Administrator Reappointments, FY 2019-2020

- VII. Grant Administrator Salaries, FY 2019-2020
- VIII. Appointment of Child Development Center Grant Employees, FY 2019-2020
- IX. Faculty Promotions:
 - Michael D’Arcangelo, Human Services, to Professor
 - Lucia Gheorghiu, Business, to Professor
 - Marcin Baranowski, Science, to Associate Professor
 - Heather Griffiths, Nurse Education, to Associate Professor
 - Kristina Fleming, Math, to Associate Professor
- X. Coach Salaries/Stipends, FY 2019-2020
- XI. Support Staff Association Collective Negotiations Agreement
- XII. Part-time/Temporary Appointments

D. INDIVIDUAL RESOLUTION for former Trustee Deborah Ciambrone.

REMARKS

Public:

Ms. Eva Ruiz, Senior Accounts Payable Clerk and President of the Supportive Staff Association, thanked the President and the Board of Trustees for their support. She then introduced the other officers of the Supportive Association which were Ms. Linda Vega, Secretary, who works in the Continuing Education Department, Supportive Staff Association Treasurer, and Ms. Lydia Soto, Secretary at the Public Safety Academy, and Supportive Staff Association Secretary.

President Rose stated they were a pleasure to work with during contract negotiations.

Professor Merille Siegel, Chair of the Computer Information Sciences Department (CIS), and Faculty Association President stated she wanted to say thank you to President Rose and the Board for supporting the faculty in the promotions, as well as, renewing them for another year. She also thanked Dr. Kineavy for all her support and stated she was very proud to be a part of that group.

President Rose echoed her comments stating that the faculty are an outstanding group.

Trustees: None

ADJOURNMENT

Chairman Nutter asked for a motion to adjourn the meeting at 8:37 p.m.; moved by Trustee Marco; seconded by Trustee Smith. Upon roll call, the motion to adjourn the meeting passed unanimously with all members present voting “yes.”

PASSAIC COUNTY COMMUNITY COLLEGE
Resolution #1 – CONSIDERATION OF MINUTES

Offered by MOODY Seconded by MARCO

Board of Trustees	Yes	No	Abstain	Absent
DuHaime	X			
Esquiche	X			
Marco	X			
Moody			X	
Pou			X	
Rodriguez			X	
Smith	X			
Trivedi	X			
Tanis				X
Nutter	X			

CONSIDERATION OF MINUTES

BE IT RESOLVED that the Board of Trustees of Passaic County Community College hereby approves the minutes of the June 18, 2019 Board of Trustees meetings, as presented.

DATED: JULY 16, 2019

PASSAIC COUNTY COMMUNITY COLLEGE

RESOLUTION #2 – CONSENT AGENDA ITEMS A and B

Offered by MARCO Seconded by ESQUICHE

Board of Trustees	Yes	No	Abstain	Absent
DuHaime	X			
Esquiche	X			
Marco	X			
Moody			X	
Pou			X	
Rodriguez	X			
Smith	X			
Trivedi	OUT OF THE ROOM TIME OF VOTE			
Tanis				X
Nutter	X			

BE IT RESOLVED that the Board of Trustees of Passaic County Community College, upon the recommendation of the President, hereby approves the following actions:

A. BUSINESS ITEMS

Purchases of Goods and Services

The following goods and services outlined below, which were obtained through a Fair and Open Process, in compliance with NJSA 19:44A-20.4et. seq. and NJSA 18A:64A-25 et al. are so noted and recommended. The Vice President for Finance and Administrative Services certifies funding is available.

Information Technology Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems)
(Funding Source: FY-2020 College Operating Funds; \$598,100.00 Available)

Licensing and maintenance for Enterprise Resource Planning (ERP) software. Year four of a five year agreement; pricing is per the agreement. Business Entity and Political Contribution disclosures required.

Ellucian Company, LP
 2003 Edmund Halley Drive, Suite 500
 Reston, VA 20191

\$286,267.00
(Recommended Award)

Information Technology Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (19) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2020 College Operating Funds; \$241,000.00 Available)
Estimated FY-2020 licensing and maintenance costs for Blackboard *Learn* software systems. Business Entity and Political Contribution disclosures required.

Blackboard, Inc.
1111 19th Street NW, 9th Floor
Washington, DC 20036

\$169,066.81
(Recommended Award)

Information Technology Software Licensing and Maintenance (Public Bid Exception per NJSA 18A:64A-25.5 a. (22) – Goods or Services for proprietary computer hardware, software, or systems) (Funding Source: FY-2020 College Operating Funds; \$235,000.00 Available)
Estimated FY-2020 Licensing and maintenance for payroll and time management software systems. Year two of three year agreement. Business Entity and Political Contribution disclosures required.

ADP, LLC.
PO Box 99292
Chicago, IL 60693

\$235,000.00
(Recommended Award)

Textbooks (Public Bid Exception per NJSA 18A:64A-25.5 a. (6) – Textbooks) (Funding Source: FY-2020 Grant Funds and College Operating Funds)
Estimated amount for FY-2020. Business Entity and Political Contribution disclosures required.

Follett Higher Education Group, Inc.
3 Westbrook Corporate Center, Suite 200
Westchester, IL 60154

\$325,000.00
(Recommended Award)

Degree and Certificate Covers (Public Bid Exception per NJSA 18A:64A-25.5 a. (22) – Graduation caps, gowns, certificates or plaques) (Funding Source: FY-2019 and FY-2020 College Operating Funds; \$22,000.00 Available)
Bulk purchase of degree and certificate covers. Business Entity and Political Contribution Disclosures required.

Herff Jones LLC
PO Box 99292
Chicago, IL 60693

\$21,605.20
(Recommended Award)

Employee Health Insurance (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2020 College Operating and Grant Funds; \$4,725,000 Available; \$1,100,000.00 Employee Contribution Budgeted)
Estimated amount for FY-2020. Employee contribution of \$1,100,000 to be recouped through payroll deduction.

New Jersey Division of Pension and Benefits
Health Insurance

\$5,825,000.00
(Recommended Award)

Builder's Risk Insurance (Public Bid Exception per NJSA 18A:64A-25.5 a. (11) – Insurance)
(Funding Source: FY-2020 College Capital Funds; \$2,110,853.17 Available)
Builder's Risk insurance for 113-119 College Boulevard construction project.

Hanson & Ryan, Inc.
87 Lackawanna Avenue
Totowa, NJ 07511

\$25,351.00
(Recommended Award)

Help Desk and Call Center Services (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from governmental board, body, agency or authority) (Funding Source: FY-2019 College Operating Funds; \$92,000.00 Available)
Services provided by Blackboard via NJEdge. Fixed amount for a set number of calls and a cost-per-call for overage. Increase to cost for services for FY-2019 due to call volume overage.

NJEdge
218 Central Avenue, Suite 3420
Newark, NJ 07102

\$92,000.00
(New Total: \$163,000)
(Recommended Award)

Property Rental (Public Bid Exception per NJSA 18A:64A-25.5 b. – Purchase from Governmental Board, Body, Agency or Authority) (Funding Source: FY-2020 College Operating Funds; \$2,250,500.00 Available)
FY-2020 College bookstore property rental cost.

City of Paterson Parking Authority
125 Van Houten Street
Paterson, NJ 07505

\$80,563.00
(Recommended Award)

Food Supplies (Cafeteria) (Public Bid Exception per NJSA 18A:64A-25.5 a. (7) – Food Supplies and Services) (Funding Source: FY-2020 College Operating Funds; \$286,125.00 Available)
Estimated amounts for FY-2020. Business Entity and Political Contribution disclosures required.

Anthony & Sons Bakery
20 Luger Road
Denville, NJ 07834

\$20,000.00
(Recommended Award)

Utility Services (Public Bid Exception per NJSA 18A:64A-25.5 a. (8) – Public Utility)
(Funding Source: FY-2019 and FY-2020 College Operating Funds; \$2,031,000.00 Available)
Estimated amounts for end of FY-2019 billing period (to be accrued to FY-2019) and FY-2020.

Gas and Electric Service

\$1,698,000.00
(Recommended Award)

Service Providers

Public Service Electric & Gas	\$350,000.00
Direct Energy	\$728,000.00
Constellation Energy	\$290,000.00
East Coast Power and Gas	\$180,000.00
Jersey Central Power and Light	\$150,000.00

Water and Sewer Service **\$214,000.00**
(Recommended Award)

Service Providers

Passaic Valley Water Commission	\$85,000.00
Township of Wayne	\$6,000.00
Borough of Wanaque	\$98,000.00
City of Paterson	\$25,000.00

JPC Bid FY17JPC-42 – Laboratory and Medical Supplies

(Funding Source: FY-2020 College Operating Funds; \$65,000.00 Available)

Various small dollar value laboratory and medical supplies for Science curriculum. Estimated amount for FY-2020. New Jersey Council of County Colleges (NJCCC) Joint Purchasing Consortium (JPC) Contract.

J&H Berge	\$35,100.00 (Estimated)
4111 S Clinton Avenue	(Recommended Award)
South Plainfield, NJ 07080	

NJEdge RFP 12-71 - Voice Time-Division Multiplexing (TDM) Telephone Services

(Funding Source: FY-2020 College Operating Funds, \$51,000.00 Available; Tenant Reimbursement, \$15,000.00 Budgeted)

Estimated amount for FY-2020. Partially reimbursed by tenants.

Broadview Networks	\$66,000.00 (Estimated)
PO Box 149	(Recommended Award)
Port Chester, NY 10573	

Request for Qualifications 19-01 – Architectural Design and Consulting Services (Public Bid

Exception per NJSA 18A:64A-25.5 a. (1) – Professional Services) (Funding Source: FY-2020 and FY-2021 College Capital Funds)

Qualification of Architects to perform professional services as needed for FY-2020 and FY-2021.

Comerro Montalbano Architects
97 Lackawanna Avenue
Totowa, NJ 07512

G3 Architecture Interiors Planning
669 River Drive, Suite 100
Elmwood Park, NJ 07407

Spiezle Architectural Group, Inc.
120 Sanhican Drive
Trenton, NJ 08618

SSP Architectural Group, Inc.
1011 Route 22, Suite 203
Bridgewater, NJ 08807

Request for Qualifications 19-02 – Construction Management Services (Public Bid Exception per NJSIA 18A:64A-25.5 a. (15) – Consulting Services) (Funding Source: FY-2020 and FY-2021 College Capital Funds)
Qualification of Construction Management firms to perform consulting services as needed for FY-2020 and FY-2021.

A & A Construction
6 Gardner Road
Fairfield, NJ 07004

Greyhawk North America, LLC
2000 Midlantic Drive, Suite 210
Mount Laurel, NJ 08054

STV Construction, Inc.
205 West Welsh Drive
Douglasville, PA 19518

Bid 19-02 – On-Call Licensed Electrician

(Funding Source: FY-2020 College Capital Funds)

FY-2020 estimated amount. Year two of two-year on-call award.

TSUJ
48 Brush Hill Road
Kinnelon, NJ 07405

\$325,000.00
(Recommended Award)

Bid 19-03 – On-Call Licensed Plumber

(Funding Source: FY-2020 College Capital Funds)

FY-2020 estimated amount. Year two of two-year on-call award.

Craig's Plumbing and Heating
275 New Brunswick Avenue
Fords, NJ 08863

\$150,000.00
(Recommended Award)

Bid 19-04 – On-Call General Contractor

(Funding Source: FY-2020 College Capital Funds)

FY-2020 estimated amount. Year two of two-year on-call award.

MBT Contracting

\$450,000.00

63 Beaver Brook Road, Suite 104
Lincoln Park, NJ 07035

(Recommended Award)

Approval of the License Agreement with The Passaic County Historical Society, as presented.

B. PERSONNEL ITEMS

- I. Separations
 - A: Mariana Humghok, Teacher, CDC
 - B: Anita Kumar, Assistant Professor, Teacher Education
 - C: Joyce Addo, Counselor/Coordinator, SSS/TRIO
 - D: Mousumi Chakrabarty, Coord, Math Acceleration Programs

- II. Appointments
 - A: Carmen Espinosa, Asst Dir,CDC
 - B: Lia Travers, Coord, Student Advocacy
 - C: James Diamond, Mechanical Services Person
 - D: Roderick Crawford, Custodian/Handyperson
 - E: Michael Hunt, Academic Specialist, Dev English
 - F: Amanda Kibler. Academic Specialist, Dev English
 - G: Elizabeth Harrison, Director, Career/Transfer Services
 - H: Rukshana Subhan, Interim Prog Coord,CE (Temp)
 - I: Edward Boze, Chief Innovation Officer-City of Paterson
 - J: Harsha Mallajosyula, Chief Data Officer-City of Paterson

- III. Child Development Center Grant Employees' Salaries, FY 2019-2020
- IV. Coach's Salary, FY2019-2020
- V. Part-time/Temporary Appointments