

# INDUSTRY CENTER TRAINING PROJECT

(560 hours, 16 weeks)

The Industry Center Training Project is an on-site occupational skills program. Individuals choose an in-person **Industry Center Readiness** track or a **Computer-based Hybrid Learning track**.

A great advantage of this program is that the student has flexibility in selecting his/her path to employment, reducing movement from one program to another while leveraging many resources.

Industry Center Training Project track highlights include the following:

INDUSTRY READINESS TRACK HIGHLIGHTS	DISTANCE LEARNING TRACK HIGHLIGHTS
<ul style="list-style-type: none"><li>❖ A National Retail Federation curriculum to prepare students for a professional certification in customer service</li><li>❖ Training in food service, retail, hotel and customer service industry</li><li>❖ Academic assessment</li><li>❖ Literacy and computer-based industry training.</li><li>❖ Career counseling and job placement assistance (5<sup>th</sup> grade reading level required)</li></ul>	<ul style="list-style-type: none"><li>❖ A self-motivated track which prepares students for clerical and entry level office positions</li><li>❖ A combination of computer-based instruction and in-person learning</li><li>❖ Home instruction provided through the use of laptop computers</li><li>❖ Free access from any computer to our internet based basic skills, workplace readiness program and eLearning</li><li>❖ Career counseling and job placement assistant (7<sup>th</sup> grade reading level required)</li></ul>

**Day(s):** Monday - Friday

**Time:** 8:30 am - 3:00 pm

**Course #:** NJJS 203

**Place:** Paterson, Broadway Academic Center, TBA

**Prerequisites:** Customer must be receiving Temporary Assistance for Needy Families (TANF) or General Assistance (GA). Must have the ability to read, write and converse in English.

Participants enroll monthly on the first business day of each month.

( Jan. 3<sup>rd</sup>, Feb. 1<sup>st</sup>, March 1<sup>st</sup>, April 2<sup>nd</sup>, May 1<sup>st</sup> and June 1<sup>st</sup>, July 9<sup>th</sup> and August 2<sup>nd</sup> )

**For additional information, please contact:** Pat Nole, Manager, WIA Programs

Tel # 973-684-5748 • Email: [pnole@pccc.edu](mailto:pnole@pccc.edu)

**Accept the challenge and start NOW with a new beginning!**



Department of Continuing Education • The Center for Workforce Development

*\*This program is made possible with funds provided under the auspices of the Passaic County Board of Chosen Freeholders and the Passaic County Workforce Investment Board Work First New Jersey program under grants from the State of New Jersey Department of Labor and Workforce Development.*